



EXHIBIT SCHEDULE

(Exhibit hours are subject to change. Should a change occur, all exhibitors will be notified in writing.)

MOVE-IN

Monday, February 14	8:00 AM – 4:30 PM
Tuesday, February 15	8:00 AM – 4:30 PM

ALL EXHIBITS MUST BE SET BY 4:30 PM ON TUESDAY, FEBRUARY 15, 2022. After this time, show management reserves the right to use any empty space in a way that will complement the overall appearance of the exhibition. If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Brittany Spargo at 571-279-0021 or Brittany.Spargo@spargoinc.com by **Thursday, February 10**.

SHOW HOURS

Wednesday, February 16	9:15 AM – 5:00 PM (Reception 3:45 PM—5:00 PM)
Thursday, February 17	9:15 AM – 4:30 PM
Friday, February 18	9:30 AM – 2:00 PM

All exhibits must be staffed during show hours.

MOVE OUT

Friday, February 18	2:00 PM – 10:00 PM
Saturday February 19	8:00 AM – 12:00 PM

Note: With respect and safety to fellow exhibitors, no display may be dismantled or packing started before **2:00 PM on Friday, February 18**. Please make travel plans accordingly.

Exhibitors are encouraged to schedule meetings in their booth during show hours. Please keep in mind **only those with an Exhibitor badge** will be allowed in the exhibit hall prior to hall opening each day or after hours. This rule is for the security of exhibitors' products and intellectual property. Please plan accordingly.

Exhibitor will be permitted to access their booths at 7:15 AM on Wednesday, February 16, 8:00 AM on Thursday, February 17 and 8:00 AM on Friday, February 18. Access times are for exhibitors only.

Only official contractors, exhibitor appointed contractors and exhibiting company personnel are permitted on the show floor during move-in and move-out.