



6575 Delilah Road  
PO Box 3000  
Pleasantville, NJ 08232

P: 609-485-2421  
F: 609-485-2392

[WWW.VISTACS.COM](http://WWW.VISTACS.COM)

## SHOW CONTACT INFORMATION

Dear *Exhibitor*:

*Vista Convention Services* is honored to have been selected as the Official Show Service Contractor for this Exposition. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you!

*All questions regarding the convention's policies, space assignments, display limitations and event schedules should be directed to:*

*Brittany Spargo*  
*Email: [brittany.spargo@spargoinc.com](mailto:brittany.spargo@spargoinc.com)*

*All questions regarding shipping, storage, furniture, and labor should be directed to:*

*Customer Service*  
*VISTA CONVENTION SERVICES*  
*6575 Delilah Road*  
*PO Box 3000*  
*Pleasantville, NJ 08232*  
*Tel: (609) 485-2421*  
*Fax: (609) 485-2392*  
*email: [orders@vistacs.com](mailto:orders@vistacs.com)*

Included in this service kit are order forms for various items you may require for your exhibit. **The Vista forms are to be returned to our office and the others to the specific contractor who is providing the service.** Please analyze and submit your order forms as early as possible.

*Thank you!*



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## SHOW INFORMATION

Your 10' booth is equipped with the following inventory. Additional equipment is available on the forms enclosed:

### BOOTH PACKAGE

8' High Backwall - Blue, White & Gold  
3' High Siderail - Blue  
One-line Booth ID Sign  
Aisle Carpet - Blue Jay (black & blue speckle)

**NOTE: THE EXHIBIT HALL IS NOT CARPETED!** Carpet or flooring is mandatory for all exhibitors. Exhibitors may bring their own floor covering or rent carpet through Vista Convention Services using the Carpet Rental Form. If no carpet is ordered or provided, per show management, carpet will be installed at the exhibitor's expense.

### IMPORTANT DATES

Non-Official EAC Notification - **January 14, 2022** Advance Freight Deadline (without surcharge) **February 4, 2022**  
Vista Advance Order Discount Deadline - **February 1, 2022** Direct to Show Site 1st day For Delivery - **February 14, 2022**  
Fabric Backwall Display Deadline - **January 17, 2022** Graphic Guidelines Deadline - **January 28, 2022**

### EXHIBIT SHOW SCHEDULE

Please follow this link for the most up-to-date schedule: [WEST 2022 Show Schedule](#)

Exhibitors loading out on **Friday, February 18th** must have their Bills of Lading turned into the VISTA Service Desk and carriers checked in at the VISTA Marshaling Yard by 6:00pm on **Friday, February 18th**. Carriers for exhibitors loading out on **Saturday, February 19th** must be checked in at the VISTA Marshaling Yard by 10:00am on **Saturday, February 19th**.

- VISTA reserves the right to re-route shipments if your carrier fails to show or refuses a shipment

**Please note, all drivers, with the exception of FedEx, UPS, DHL and POV's must report to the VISTA Marshaling Yard @ 2383 Faivre St. Chula Vista, CA 91911. Details for both move-in & move-out can be found in the Material Handling Section of this manual.**

### SHIPPING INFORMATION

#### ADVANCE TO WAREHOUSE

Exhibiting Company Name & Booth #  
WEST 2022  
Vista Convention Services  
c/o YRC  
9525 Padgett Street  
San Diego, CA 92126

#### DIRECT TO SHOW SITE

Exhibiting Company Name & Booth #  
WEST 2022  
c/o Vista Convention Services  
San Diego Convention Center - Halls D-H  
111 West Harbor Drive  
San Diego, CA 92101

### UTILITIES & SERVICES

For Booth Utilities & additional booth services, please follow link: [Additional Services & Utilities](#)



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 FEBRUARY 1, 2022**

## PAYMENT & CREDIT CARD AUTHORIZATION FORM

*Please complete the information requested & return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer, however; **WE REQUIRE YOUR CREDIT CARD AUTHORIZATION TO BE ON FILE WITH VISTA.** For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred as a result of show site orders placed by your representative for this event.*

|   |    |       |
|---|----|-------|
| *Standard Booth Furnishings & Accessories Order Form..... | \$ | _____ |
| *Carpet/Carpet Padding Order Form.....                    | \$ | _____ |
| *Custom Furnishings.....                                  | \$ | _____ |
| *VCS Modular Rental Unit Order Form.....                  | \$ | _____ |
| *Fabric Backwall Display Rental Order Form.....           | \$ | _____ |
| *Personal Protective Equipment Order Form.....            | \$ | _____ |
| *Hand Sanitization Rental Options Order Form.....         | \$ | _____ |
| *Optional Booth Partitions Order Form.....                | \$ | _____ |
| *Booth Sanitization Order Form.....                       | \$ | _____ |
| Estimated Labor Order Form.....                           | \$ | _____ |
| Estimated Rigging Labor Order Form.....                   | \$ | _____ |
| Estimated Sign Hanging Order Form.....                    | \$ | _____ |
| Priority Empty Container Return Order Form.....           | \$ | _____ |
| Estimated Material Handling Order Form.....               | \$ | _____ |
| SUB TOTAL   | \$ | _____ |
| *ADD 7.75% CA SALES TAX                                   | \$ | _____ |
| NET AMOUNT DUE VISTA                                      | \$ | _____ |

**INDICATE PAYMENT METHOD:**

Check # \_\_\_\_\_ Dated \_\_\_\_\_ Amount \$ \_\_\_\_\_

Charge to:  MasterCard  VISA  American Express

Indicate:  Personal Credit Card  Company Credit Card

Account # 

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Expiration Date 

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

**PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER** \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Cardholder's Address \_\_\_\_\_ (Print or Type)  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_

**ALL ORDERS SUBJECT TO LIMITS OF LIABILITY.**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

Street Address \_\_\_\_\_ Phone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_

Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

**MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE**

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## PAYMENT & CREDIT CARD AUTHORIZATION LIMITS OF LIABILITY & RESPONSIBILITY

1. **Vista Convention Services** shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
2. **Vista Convention Services** shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. **Vista Convention Services** shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the Show. Bill-of-lading covering outgoing shipments, which are furnished by **Vista Convention Services** to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. **Vista Convention Services** shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. **Vista Convention Services** liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event **Vista Convention Services** maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. **Vista Convention Services** shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to **Vista Convention Services** by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.



**DISCOUNT  
DEADLINE DATE:  
FEBRUARY 1, 2022**

6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
www.vistacs.com

## **PAYMENT POLICIES**

- Orders received without full payment or credit card information will **NOT** be processed.
- A credit card on file is **required** when using Vista Convention Services
- All charges **must** be paid prior to close of show.
- For your convenience, we accept the following methods of payment: cash, checks and money orders drawn on U.S. banks in U.S. funds, and credit cards including VISA, MasterCard and American Express.
- Purchase Orders are not considered payment, therefore, a check or credit card is required.

### **WIRE TRANSFER**

- Bank information call Vista Convention Services (609) 485-2421 or e-mail: [dvenezia@vistacs.com](mailto:dvenezia@vistacs.com)
- Wire transfers must be initiated and confirmed at least two weeks before move-in.
- Wire transfers must include the show name, company name and booth number.
- Due to various processing fees we incur from banks clearing wire transfers into our accounts, Vista will charge the following fees:
  - ⇒ **Domestic incoming wire transfer fee: \$25.00**
  - ⇒ **International incoming wire transfer fee: \$35.00**

### **CANCELLATIONS & ADJUSTMENTS**

- Items cancelled before the deadline date will be refunded at 50%, **unless otherwise noted on Order Form. NO REFUNDS AFTER DEADLINE DATE.**
- **NO** adjustments will be made after close of the show.

### **TAX EXEMPTION**

- If tax exempt, a copy of your tax exempt certificate **MUST** accompany your order. This is **NOT** a resale certificate.
- **NO** adjustments for tax exempt status will be made after close of the show.

### **THIRD PARTY PAYMENT BILLING**

- The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice (s) by the third party prior to the last day of the show, charges will revert back to the exhibitor.

### **MISCELLANEOUS**

- **NO** telephone orders accepted
- Rental items not ordered, yet found in booths, are invoiced at "**Standard**" pricing.
- All prices are in U.S. dollars (\$).
- All rental items are subject to applicable taxes.
- All rental items remain the property of Vista Convention Services.





**DISCOUNT DEADLINE DATE: FEBRUARY 1, 2022**

6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**THIRD PARTY AUTHORIZATION & STATEMENT OF PAYMENT TERMS**

You may arrange for a third party to handle your display and be billed for services. *Vista Convention Services* will agree to this arrangement if the third party has a satisfactory payment record with us. **BOTH** firms must complete this form. Return this form by the Discounted Deadline Date. In the event of nonpayment by the third party, the exhibitor agrees to accept responsibility for payment of all charges incurred. **Should the third party fail to present full payment at show site, the exhibitor will assume responsibility for payment.**

EXHIBITING COMPANY NAME: \_\_\_\_\_ BOOTH# \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**CHECK ITEMS TO BE BILLED TO THIRD PARTY:**

\_\_\_\_ All Services      \_\_\_\_ Material Handling/In and Out

\_\_\_\_ I&D Labor      \_\_\_\_ Rental Furniture & Carpet      \_\_\_\_ Signs      Other (Please specify) \_\_\_\_\_

**THIRD PARTY'S CREDIT CARD CHARGE AUTHORIZATION *\*\*Information must be provided\*\****

MasterCard     Visa     American Express    Expiration Date \_\_\_\_\_     Corporate     Personal

Account Number 

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Cardholder's Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

THIRD PARTY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

SHOW SITE REPRESENTATIVE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Retain one copy for your files. Attach the original to the PAYMENT AND CREDIT CARD AUTHORIZATION form.

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 FEBRUARY 1, 2022**

**CARPET / CARPET PADDING ORDER FORM**

**STANDARD CARPET**

Price includes installation & taping front edge. NO guarantee of color match when ordering multiple carpets.

| Qty.  |                | Discount Rate | Standard Rate | Total |
|-------|----------------|---------------|---------------|-------|
| _____ | 10'x 10' ..... | 198.75        | 258.50        | _____ |
| _____ | 10'x 20' ..... | 397.50        | 517.00        | _____ |
| _____ | 10'x 30' ..... | 596.25        | 775.00        | _____ |
| _____ | 10'x 40' ..... | 795.00        | 1034.00       | _____ |

**Circle color:** Blue \* Burgundy \* Gray \* Teal \* Red \* Black \* Forest Green  
 \*\*IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL\*\*

**CANCELLATION POLICY:** Items cancelled before the Deadline Date will be refunded 50%. NO REFUNDS AFTER DEADLINE DATE

**CUSTOM CARPET**

Price includes installation to fit booth space, protective covering, and edges taped. Booths 20'x20' and larger. INDICATE OVERALL DIMENSIONS:

\_\_\_\_\_ ft.x \_\_\_\_\_ ft. (100 sq. ft. minimum).....\$4.35 sq.ft. \$5.65 sq. ft. \_\_\_\_\_

**Circle color:** Blue \* Burgundy \* Gray \* Teal \* Red \* Black \* Forest Green  
 \*\*SEE CANCELLATION POLICY UNDER "PLUSH CARPET"\*\*\*

**CARPET PADDING**

INDICATE OVERALL DIMENSION:

\_\_\_\_\_ ft.x \_\_\_\_\_ ft. (100 sq. ft. minimum).....\$1.65 sq. ft. \$2.20 sq. ft. \_\_\_\_\_

VISQUEEN \_\_\_\_\_ x \_\_\_\_\_ SQ. FT. ....\$1.10 sq. ft. \$1.40 sq. ft. \_\_\_\_\_

**CANCELLATION POLICY:** Items cancelled before the Deadline Date will be refunded 50%. NO REFUNDS AFTER DEADLINE DATE

**PLUSH CARPET - 28 OZ.**

**PLUSH CARPET INCLUDES LABOR TO INSTALL AND REMOVE PROTECTIVE COVERING**

**Orders MUST be received by the Deadline Date above to guarantee delivery. Orders received after the deadline date will be charged at the Standard Rate.**

Carpet Size \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ (calculate to the next full foot, 100 sq. ft. minimum)

**QTY**

\_\_\_\_\_ Square feet (100 sq.ft. minimum).....\$5.40 sq. ft. \$7.05 sq. ft. \_\_\_\_\_

**Circle Color:** Charcoal Gray \* French Beige \* White \* Red \* Colony Blue \* Cream \* Navy \* Black

**CANCELLATION POLICY:** Plush & Custom carpet cancelled after orders have been received will be charged at 100% of original price

ALL CHARGES SUBJECT TO CA SALES TAX (7.75%)  
 FULL PAYMENT MUST ACCOMPANY ORDER

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

**MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE**

**Email orders to: ORDERS@VISTACS.COM before deadline date!**



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 www.vistacs.com

**DISCOUNT  
 DEADLINE DATE:  
 FEBRUARY 1, 2022**

**STANDARD BOOTH FURNISHINGS & ACCESSORIES ORDER FORM**

| QTY.           |                                   | DISCOUNT RATES | STANDARD RATES | AMT.  |
|----------------|-----------------------------------|----------------|----------------|-------|
| <b>SEATING</b> |                                   |                |                |       |
| _____          | Upholstered Arm Chair - gray..... | \$97.25        | \$126.50       | _____ |
| _____          | Side Chair - gray .....           | 91.75          | 119.50         | _____ |
| _____          | Padded Stool - gray.....          | 118.75         | 154.50         | _____ |
| _____          | Swivel Chair - gray.....          | 100.50         | 130.75         | _____ |

| QTY.               |   | DISCOUNT RATES | STANDARD RATES | AMT.  |
|--------------------|---|----------------|----------------|-------|
| <b>ACCESSORIES</b> |   |                |                |       |
| _____              | Round Pedestal Table (30"h x 30"rd).....                                  | 151.25         | 196.50         | _____ |
| _____              | Round Pedestal Table (42"h x 30"rd).....                                  | 178.25         | 231.75         | _____ |
| _____              | Wastebasket.....  | 21.50          | 28.25          | _____ |
| _____              | Easel.....  | 65.00          | 84.25          | _____ |
| _____              | Chrome Sign Frame (22" x 28").....  | 81.00          | 105.50         | _____ |
| _____              | Bag Rack.....   | 108.00         | 140.50         | _____ |
| _____              | Waterfall Rack.....   | 108.00         | 140.50         | _____ |
| _____              | Tack Board 8'x4' (horizontal only).....                                   | 173.00         | 224.75         | _____ |
| _____              | Garment Rack.....   | 107.00         | 139.00         | _____ |
| _____              | Literature Rack.....  | 151.25         | 196.50         | _____ |
| _____              | 3' Special Background.....  | 16.25ft.       | 21.25ft.       | _____ |
| _____              | Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green |                |                |       |
| _____              | 8' Special Siderails.....   | 23.75ft.       | 31.25ft.       | _____ |
| _____              | Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green |                |                |       |

| QTY.                 |          | DISCOUNT RATES | STANDARD RATES | AMT.  |
|----------------------|----------|----------------|----------------|-------|
| <b>DRAPED RISERS</b> |          |                |                |       |
| White Vinyl          |          |                |                |       |
| _____                | 4' ..... | 43.25          | 56.25          | _____ |
| _____                | 6' ..... | 59.50          | 77.25          | _____ |

| QTY.  |                     | DISCOUNT RATES | STANDARD RATES | AMT.  |
|---|---------------------|----------------|----------------|-------|
| <b>DRAPED DISPLAY TABLES - 30" HIGH</b>                                 |                     |                |                |       |
| Price includes white vinyl top & 3 sides                                |                     |                |                |       |
| Circle color: Blue Black Burgundy Plum Gray Red Teal White Forest Green |                     |                |                |       |
| <b>**IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL**</b>            |                     |                |                |       |
| _____   | 2' x 4' x 30".....  | \$140.50       | \$182.50       | _____ |
| _____   | 2' x 6' x 30".....  | 167.50         | 217.75         | _____ |
| _____   | 2' x 8' x 30".....  | 192.25         | 250.00         | _____ |
| _____   | 4th Side Drape..... | 62.65          | 81.50          | _____ |

| QTY.  |                     | DISCOUNT RATES | STANDARD RATES | AMT.  |
|---|---------------------|----------------|----------------|-------|
| <b>DRAPED DISPLAY TABLES - 42" COUNTER</b>                              |                     |                |                |       |
| Price includes white vinyl top & 3 sides                                |                     |                |                |       |
| Circle color: Blue Black Burgundy Plum Gray Red Teal White Forest Green |                     |                |                |       |
| <b>**IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL**</b>            |                     |                |                |       |
| _____   | 2' x 4' x 42".....  | 178.25         | 231.75         | _____ |
| _____   | 2' x 6' x 42".....  | 216.00         | 280.75         | _____ |
| _____   | 2' x 8' x 42".....  | 232.25         | 302.00         | _____ |
| _____   | 4th Side Drape..... | 70.25          | 91.25          | _____ |

| QTY.                                      |                    | DISCOUNT RATES | STANDARD RATES | AMT.  |
|---|--------------------|----------------|----------------|-------|
| <b>UNDRAPED DISPLAY TABLES - 30" HIGH</b> |                    |                |                |       |
| _____                                     | 2' x 4' x 30"..... | 97.25          | 126.50         | _____ |
| _____                                     | 2' x 6' x 30"..... | 113.50         | 147.50         | _____ |
| _____                                     | 2' x 8' x 30"..... | 129.75         | 186.50         | _____ |

| QTY.                                      |                    | DISCOUNT RATES | STANDARD RATES | AMT.  |
|---|--------------------|----------------|----------------|-------|
| <b>UNDRAPED DISPLAY TABLES - 42" HIGH</b> |                    |                |                |       |
| _____                                     | 2' x 4' x 42"..... | 118.75         | 154.50         | _____ |
| _____                                     | 2' x 6' x 42"..... | 135.00         | 175.50         | _____ |
| _____                                     | 2' x 8' x 42"..... | 151.25         | 196.50         | _____ |

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**ALL CHARGES SUBJECT TO CA SALES TAX (7.75%)  
 FULL PAYMENT MUST ACCOMPANY ORDER**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

**MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE**

**Email orders to: ORDERS@VISTACS.COM before deadline date!**





**DISCOUNT  
DEADLINE DATE:  
FEBRUARY 1, 2022**

6575 Delilah Road PO Box 3000  
Pleasantville, NJ 08232  
P: 609-485-2421; F: 609-485-2392  
E: info@vistacs.com  
www.vistacs.com

## CUSTOM FURNISHINGS ORDER FORM

**\*\*SHOW SITE ORDERS WILL BE SUBJECT TO A 30% SURCHARGE ON STANDARD RATES\*\*  
SHOW SITE ORDERS WILL BE BASED ON AVAILABILITY**

| Item Number                        | QTY |   | Dimensions         | Discount | Standard   | Amount |
|------------------------------------|-----|---|--------------------|----------|------------|--------|
| <b>Blanc (Pg. 3)</b>               |     |   |                    |          |            |        |
| 18228-0847                         |     | Blanc Sofa                                  | 75"W x 35"D x 35"H | \$773.00 | \$1,005.00 |        |
| 18167-0614                         |     | Blanc Loveseat                              | 54"W x 35"D x 35"H | \$737.00 | \$958.00   |        |
| 18284-0834                         |     | Blanc Chair                                 | 33"W x 35"D x 35"H | \$616.00 | \$801.00   |        |
| 18024-0072                         |     | Blanc Bench Ottoman                         | 48"W x 24"D x 18"H | \$369.00 | \$480.00   |        |
| 18184-0274                         |     | Blanc Cube                                  | 17"Square          | \$128.00 | \$166.00   |        |
| <b>Whisper (Pg. 3 &amp; 4)</b>     |     |   |                    |          |            |        |
| 18228-0607                         |     | Whisper White Leather Sofa                  | 87"W x 37"D x 35"H | \$737.00 | \$958.00   |        |
| 18167-0471                         |     | Whisper White Leather Loveseat              | 61"W x 37"D x 35"H | \$707.00 | \$919.00   |        |
| 18284-0487                         |     | Whisper White Leather Chair                 | 35"W x 37"D x 35"H | \$587.00 | \$763.00   |        |
| 18024-0003                         |     | Whisper White Leather Bench Ottoman         | 60"W x 24"D x 17"H | \$327.00 | \$425.00   |        |
| 18184-0034                         |     | Whisper White Leather Square Ottoman        | 40"Square x 17"H   | \$327.00 | \$425.00   |        |
| 18184-0038                         |     | Whisper White Leather Round Ottoman         | 46"Round x 17"H    | \$327.00 | \$425.00   |        |
| <b>Function (Pg. 4)</b>            |     |   |                    |          |            |        |
| 18284-0554                         |     | Function White Leather Armless Chair        | 28"Square x 29"H   | \$393.00 | \$511.00   |        |
| 18066-0016                         |     | Function White Leather Corner               | 28"Square x 29"H   | \$423.00 | \$550.00   |        |
| <b>Continental (Pg. 4 &amp; 5)</b> |     |   |                    |          |            |        |
| 18303-0001                         |     | Continental White Leather Curved Loveseat   | 82"W x 34"D x 31"H | \$761.00 | \$990.00   |        |
| 18304-0001                         |     | Continental White Leather Reverse Loveseat  | 72"W x 34"D x 31"H | \$737.00 | \$958.00   |        |
| 18296-0005                         |     | Continental White Leather Wedge Ottoman     | 30"W x 34"D x 19"H | \$327.00 | \$425.00   |        |
| 18184-0131                         |     | Continental White Leather Curved Bench      | 70"W x 26"D x 19"H | \$386.00 | \$502.00   |        |
| 18184-0132                         |     | Continental White Leather Half Moon Ottoman | 33"W x 19"D x 19"H | \$327.00 | \$425.00   |        |
| <b>Sophistication (Pg. 5)</b>      |     |   |                    |          |            |        |
| 18228-0674                         |     | Sophistication White Leather Sofa           | 72"W x 31"D x 48"H | \$761.00 | \$990.00   |        |
| 18167-0466                         |     | Sophistication White Leather Loveseat       | 48"W x 31"D x 48"H | \$514.00 | \$668.00   |        |
| 18284-0563                         |     | Sophistication White Leather Chair          | 27"W x 31"D x 48"H | \$386.00 | \$502.00   |        |
| 18066-0017                         |     | Sophistication White Leather Corner         | 31"Square x 48"H   | \$386.00 | \$502.00   |        |
| 18184-0130                         |     | Sophistication White Leather Ottoman        | 31"Square x 19"H   | \$290.00 | \$377.00   |        |
| <b>Boca (Pg. 6)</b>                |     |   |                    |          |            |        |
| 18066-0026                         |     | Boca Black Leather Corner                   | 27"W x 27"D x 30"H | \$423.00 | \$550.00   |        |
| 18284-0786                         |     | Boca Black Leather Armless                  | 22"W x 27"D x 30"H | \$393.00 | \$511.00   |        |
|                                    |     |   |                    |          |            |        |

| Metro (Pg. 6)          |  |   |                    |          |            |  |
|------------------------|--|---|--------------------|----------|------------|--|
| 18228-0602             |  | Metro Black Leather Sofa                  | 85"W x 35"D x 35"H | \$635.00 | \$825.00   |  |
| 18167-0467             |  | Metro Black Leather Loveseat              | 60"W x 35"D x 35"H | \$611.00 | \$794.00   |  |
| 18284-0482             |  | Metro Black Leather Chair                 | 35"Square x 35"H   | \$477.00 | \$620.00   |  |
| 18184-0179             |  | Metro Black Leather Square Ottoman        | 40"Square x 17"H   | \$327.00 | \$425.00   |  |
| 18024-0008             |  | Metro Black Leather Bench Ottoman         | 60"W x 24"D x 17"H | \$327.00 | \$425.00   |  |
| Suave Midnight (Pg. 7) |  |   |                    |          |            |  |
| 18228-0085             |  | Suave Midnight Sofa                       | 77"W x 36"D x 33"H | \$555.00 | \$722.00   |  |
| 18167-0069             |  | Suave Midnight Loveseat                   | 54"W x 36"D x 33"H | \$483.00 | \$628.00   |  |
| 18284-0151             |  | Suave Midnight Chair                      | 32"W x 36"D x 33"H | \$362.00 | \$471.00   |  |
| Grammercy (Pg. 7)      |  |   |                    |          |            |  |
| 18228-0605             |  | Grammercy Charcoal Leather Sofa           | 82"W x 36"D x 36"H | \$707.00 | \$919.00   |  |
| 18167-0469             |  | Grammercy Charcoal Leather Loveseat       | 57"W x 36"D x 36"H | \$616.00 | \$801.00   |  |
| 18284-0485             |  | Grammercy Charcoal Leather Chair          | 28"W x 36"D x 36"H | \$393.00 | \$511.00   |  |
| 18066-0015             |  | Grammercy Charcoal Leather Corner         | 36"Square x 36"H   | \$453.00 | \$589.00   |  |
| 18184-0036             |  | Grammercy Charcoal Leather Round Ottoman  | 46"Round x 17"H    | \$327.00 | \$425.00   |  |
| 18184-0033             |  | Grammercy Charcoal Leather Square Ottoman | 40"Square x 17"H   | \$327.00 | \$425.00   |  |
| Parma (Pg. 8)          |  |   |                    |          |            |  |
| 18228-0789             |  | Parma Brown Leather Sofa                  | 79"W x 37"D x 36"H | \$635.00 | \$825.00   |  |
| 18167-0577             |  | Parma Brown Leather Loveseat              | 56"W x 37"D x 36"H | \$611.00 | \$794.00   |  |
| 18284-0710             |  | Parma Brown Leather Chair                 | 33"W x 37"D x 36"H | \$477.00 | \$620.00   |  |
| 18024-0061             |  | Parma Brown Leather Bench Ottoman         | 60"W x 24"D x 17"H | \$327.00 | \$425.00   |  |
| Montana Mocha (Pg. 8)  |  |   |                    |          |            |  |
| 18228-0784             |  | Montana Mocha Sofa                        | 79"W x 35"D x 34"H | \$598.00 | \$777.00   |  |
| 18167-0573             |  | Montana Mocha Loveseat                    | 57"W x 35"D x 34"H | \$526.00 | \$683.00   |  |
| 18284-0704             |  | Montana Mocha Chair                       | 35"Square x 34"H   | \$405.00 | \$526.00   |  |
| Madison (Pg. 9)        |  |   |                    |          |            |  |
| 18228-0823             |  | Madison Sofa                              | 86"W x 34"D x 34"H | \$737.00 | \$958.00   |  |
| 18284-0794             |  | Madison Chair                             | 33"Wx 34"D x 34"H  | \$429.00 | \$558.00   |  |
| 18184-0256             |  | Madison Sky Bench                         | 4"W x 24"D x 17"H  | \$302.00 | \$393.00   |  |
| 18184-0252             |  | Madison Ottoman - Willow                  | 24"Square x 17"H   | \$193.00 | \$251.00   |  |
| 18184-0253             |  | Madison Ottoman - Sand Dollar             | 24"Square x 17"H   | \$193.00 | \$251.00   |  |
| 18184-0254             |  | Madison Ottoman - Apricot                 | 24"Square x 17"H   | \$193.00 | \$251.00   |  |
| 18184-0255             |  | Madison Ottoman - Sunflower               | 24"Square x 17"H   | \$193.00 | \$251.00   |  |
| Chandler (Pg. 10)      |  |   |                    |          |            |  |
| 18228-0795             |  | Chandler Red Leather Sofa                 | 76"W x 37"D x 35"H | \$635.00 | \$825.00   |  |
| 18167-0581             |  | Chandler Red Leather Loveseat             | 53"W x 37"D x 35"H | \$611.00 | \$ 794.00  |  |
| 18284-0717             |  | Chandler Red Leather Chair                | 31"W x 37"D x 35"H | \$477.00 | \$620.00   |  |
| 18024-0062             |  | Chandler Red Leather Bench Ottoman        | 60"W x 24"D x 17"H | \$327.00 | \$425.00   |  |
|                        |  |   |                    |          |            |  |
|                        |  |   |                    |          |            |  |
| Evoke (Pg. 10 & 11)    |  |   |                    |          |            |  |
| 13229-0007             |  | Evoke Sofa                                | 81"W x 35"D x 27"H | \$960.00 | \$1,248.00 |  |
| 13041-0015             |  | Evoke Chair                               | 33"W x 35"D x 27"H | \$514.00 | \$668.00   |  |
| 13054-0011             |  | Evoke Cocktail Table                      | 48"W x 24"D x 18"H | \$327.00 | \$425.00   |  |
| 13110-0009             |  | Evoke End Table                           | 24"W x 28"D x 25"H | \$290.00 | \$377.00   |  |

|                                    |  |  |                    |            |            |  |
|------------------------------------|--|--|--------------------|------------|------------|--|
| 13110-0008                         |  | Evoke Cube                                     | 18"Square          | \$206.00   | \$268.00   |  |
| Niko (Pg. 11)                      |  |  |                    |            |            |  |
| 18228-0858                         |  | Niko Sofa                                      | 81"W x 30"D x 38"H | \$785.00   | \$1,021.00 |  |
| 18167-0622                         |  | Niko Loveseat                                  | 58"W x 30"D x 38"H | \$719.00   | \$934.00   |  |
| 18284-0856                         |  | Niko Chair                                     | 31"W x 30"D x 38"H | \$598.00   | \$777.00   |  |
| Stage Chairs (Pg. 11 & 12)         |  |  |                    |            |            |  |
| 18284-0478                         |  | Midnight Stage Chair                           | 25"W x 26"D x 37"H | \$236.00   | \$306.00   |  |
| 18284-0477                         |  | Chamois Stage Chair                            | 25"W x 26"D x 37"H | \$236.00   | \$306.00   |  |
| 18284-0476                         |  | Buckskin Stage Chair                           | 25"W x 26"D x 37"H | \$236.00   | \$306.00   |  |
| 18284-0621                         |  | Empire Chair Black Leather                     | 28"W x 32"D x 32"H | \$423.00   | \$550.00   |  |
| 18284-0564                         |  | Empire Chair White Leather                     | 28"W x 32"D x 32"H | \$423.00   | \$550.00   |  |
| 05035-0028                         |  | Tulip Black Fabric Chair                       | 26"W x 27"D x 35"H | \$254.00   | \$330.00   |  |
| 18284-0785                         |  | Monarch Chair - Bright White                   | 28"Square x 30"H   | \$483.00   | \$628.00   |  |
| Ottomans & Benches (Pg. 12 & 13)   |  |  |                    |            |            |  |
| 18184-0131                         |  | Continental White Leather Curved Bench         | 70"W x 26"D x 19"H | \$386.00   | \$502.00   |  |
| 18184-0179                         |  | Metro Black Leather Square Ottoman             | 40"Square x 17"H   | \$327.00   | \$425.00   |  |
| 18184-0034                         |  | Whisper White Leather Square Ottoman           | 40"Square x 17"H   | \$327.00   | \$425.00   |  |
| 18184-0033                         |  | Grammercy Charcoal Leather Square Ottoman      | 40"Square x 17"H   | \$327.00   | \$425.00   |  |
| 18024-0008                         |  | Metro Black Leather Bench Ottoman              | 60"W x 24"D x 17"H | \$327.00   | \$425.00   |  |
| 18024-0003                         |  | Whisper White Leather Bench Ottoman            | 60"W x 24"D x 17"H | \$327.00   | \$425.00   |  |
| 18024-0062                         |  | Chandler Red Leather Bench Ottoman             | 60"W x 24"D x 17"H | \$327.00   | \$425.00   |  |
| 18024-0002                         |  | Grammercy Charcoal Leather Bench Ottoman       | 60"W x 24"D x 17"H | \$327.00   | \$425.00   |  |
| 18024-0061                         |  | Parma Brown Leather Bench Ottoman              | 60"W x 24"D x 17"H | \$327.00   | \$425.00   |  |
| 18184-0192                         |  | Essentials White Leather Storage Ottoman       | 48"W x 24"D x 20"H | \$453.00   | \$589.00   |  |
| 18184-0036                         |  | Grammercy Charcoal Leather Round Ottoman       | 46"Round x 17"H    | \$327.00   | \$425.00   |  |
| 18184-0038                         |  | Whisper White Leather Round Ottoman            | 46"Round x 17"H    | \$327.00   | \$425.00   |  |
| 18184-0028                         |  | Grammercy Charcoal 1/4 Round Ottoman           | 34"W x 19"D x 17"H | \$200.00   | \$260.00   |  |
| 18184-0030                         |  | Whisper White 1/4 Round Ottoman                | 34"W x 19"D x 17"H | \$200.00   | \$260.00   |  |
| 18184-0256                         |  | Madison Sky Bench                              | 4"W x 24"D x 17"H  | \$302.00   | \$393.00   |  |
| 18184-0252                         |  | Madison Ottoman - Willow                       | 24"Square x 17"H   | \$193.00   | \$251.00   |  |
| 18184-0253                         |  | Madison Ottoman - Sand Dollar                  | 24"Square x 17"H   | \$193.00   | \$251.00   |  |
| 18184-0254                         |  | Madison Ottoman - Apricot                      | 24"Square x 17"H   | \$193.00   | \$251.00   |  |
| 18184-0255                         |  | Madison Ottoman - Sunflower                    | 24"Square x 17"H   | \$193.00   | \$251.00   |  |
| Banquettes & Turning Beds (Pg. 13) |  |  |                    |            |            |  |
| 18011-0011                         |  | Essentials White Banquette (2 pcs)             | 60"Round x 48"H    | \$960.00   | \$1,248.00 |  |
| 18011-0001                         |  | Whisper White Tufted Leather Banquette (2 pcs) | 59"Round x 38"H    | \$960.00   | \$1,248.00 |  |
| 18011-0002                         |  | Grammercy Charcoal Leather Banquette (2 pcs)   | 59"Round x 38"H    | \$960.00   | \$1,248.00 |  |
| 02082-0033                         |  | Essentials White Leather Turning Bed           | 96"W x 48"D x 34"H | \$1,153.00 | \$1,499.00 |  |
| Cube Ottomans (Pg. 14)             |  |  |                    |            |            |  |
| 18184-0274                         |  | Blanc Cube                                     | 17"Square          | \$128.00   | \$166.00   |  |
| 18184-0129                         |  | Cube Ottoman - White                           | 18"Square          | \$128.00   | \$166.00   |  |
| 18184-0128                         |  | Cube Ottoman - Black                           | 18"Square          | \$128.00   | \$166.00   |  |
| 18200-0001                         |  | Cube Ottoman - Red                             | 18"Square          | \$128.00   | \$166.00   |  |
| 18200-0002                         |  | Cube Ottoman - Green                           | 18"Square          | \$128.00   | \$166.00   |  |

|                                      |  |  |                      |            |            |  |
|--------------------------------------|--|--|----------------------|------------|------------|--|
| 18200-0003                           |  | Cube Ottoman - Blue                              | 18"Square            | \$128.00   | \$166.00   |  |
| 18200-0004                           |  | Cube Ottoman - Purple                            | 18"Square            | \$128.00   | \$166.00   |  |
| Charged (Pg. 14 & 15)                |  |  |                      |            |            |  |
| 22100-0001                           |  | Essentials Turning Bed w/Charging Station Insert | 96"W x 48"D x 19"H   | \$1,280.00 | \$1,664.00 |  |
| 22051-0001                           |  | Boca Bright White Corner - Charged               | 27"W x 27"D x 30"H   | \$483.00   | \$628.00   |  |
| 22050-0001                           |  | Boca Bright White Armless - Charged              | 22"W x 27"D x 30"H   | \$447.00   | \$582.00   |  |
| 22001-0001                           |  | Aspen Bar Table - Charged                        | 72"W x 26"D x 42"H   | \$749.00   | \$973.00   |  |
| 22002-0002                           |  | Aspen Cocktail Table - Charged                   | 48"W x 24"D x 18"H   | \$423.00   | \$550.00   |  |
| 22200-0001                           |  | White Conference Table - Charged                 | 96"W x 43"D x 30"H   | \$1,009.00 | \$1,311.00 |  |
| 18284-0812                           |  | Patrice Tablet Chair                             | 28"W x 30.5"D x 31"H | \$466.00   | \$605.00   |  |
| 22052-0001                           |  | Lincoln Bench - Charged                          | 59"W x 39"D x 17"H   | \$707.00   | \$919.00   |  |
| Occasional Tables (Pg. 15, 16, & 17) |  |  |                      |            |            |  |
| 12107-0008                           |  | Tribeca End Table                                | 24"W x 28"D x 22"H   | \$230.00   | \$299.00   |  |
| 12230-0005                           |  | Tribeca Console Table                            | 48"W x 18"D x 30"H   | \$254.00   | \$330.00   |  |
| 12055-0008                           |  | Tribeca Cocktail Table                           | 48"W x 28"D x 19"H   | \$242.00   | \$314.00   |  |
| 12107-0281                           |  | Harmony End Table                                | 24"Round x 22"H      | \$230.00   | \$299.00   |  |
| 12230-0080                           |  | Harmony Console Table                            | 52"W x 18"D x 30"H   | \$254.00   | \$330.00   |  |
| 12055-0272                           |  | Harmony Cocktail Table                           | 51"W x 28"D x 18"H   | \$242.00   | \$314.00   |  |
| 18024-0010                           |  | Novel End Table                                  | 15"Square x 16"H     | \$290.00   | \$377.00   |  |
| 18024-0011                           |  | Novel Cocktail Table                             | 46"W x 15"D x 16"H   | \$327.00   | \$425.00   |  |
| 99-12304-05                          |  | Aria Red End Table                               | 24"W x 20"D x 22"H   | \$230.00   | \$299.00   |  |
| 99-12050-05                          |  | Aria Red Cocktail Table                          | 44"W x 20"D x 18"H   | \$242.00   | \$314.00   |  |
| 99-12304-03                          |  | Aria Green End Table                             | 24"W x 20"D x 22"H   | \$230.00   | \$299.00   |  |
| 99-12050-03                          |  | Aria Green Cocktail Table                        | 44"W x 20"D x 18"H   | \$242.00   | \$314.00   |  |
| 99-12304-06                          |  | Aria Blue End Table                              | 24"W x 20"D x 22"H   | \$230.00   | \$299.00   |  |
| 99-12050-06                          |  | Aria Blue Cocktail Table                         | 44"W x 20"D x 18"H   | \$242.00   | \$314.00   |  |
| 99-12304-04                          |  | Aria Purple End Table                            | 24"W x 20"D x 22"H   | \$230.00   | \$299.00   |  |
| 99-12050-04                          |  | Aria Purple Cocktail Table                       | 44"W x 20"D x 18"H   | \$242.00   | \$314.00   |  |
| 99-12304-01                          |  | Aria White End Table                             | 24"W x 20"D x 22"H   | \$230.00   | \$299.00   |  |
| 99-12305-01                          |  | Aria White Console Table                         | 44"W x 20"D x 30"H   | \$254.00   | \$330.00   |  |
| 99-12050-01                          |  | Aria White Cocktail Table                        | 44"W x 20"D x 18"H   | \$242.00   | \$314.00   |  |
| 99-12304-02                          |  | Aria Charcoal End Table                          | 24"W x 20"D x 22"H   | \$230.00   | \$299.00   |  |
| 99-12305-02                          |  | Aria Charcoal Console Table                      | 44"W x 20"D x 30"H   | \$254.00   | \$330.00   |  |
| 99-12050-02                          |  | Aria Charcoal Cocktail Table                     | 44"W x 20"D x 18"H   | \$242.00   | \$314.00   |  |
| 12107-0512                           |  | Fuze End Table                                   | 24"Square x 23"H     | \$248.00   | \$323.00   |  |
| 12055-0453                           |  | Fuze Cocktail Table                              | 40"Square x 16"H     | \$278.00   | \$362.00   |  |
| 12230-0116                           |  | Fuze Console Table                               | 60"W x 16"D x 34"H   | \$302.00   | \$393.00   |  |
| 12107-0493                           |  | London End Table                                 | 24"Square x 23"H     | \$248.00   | \$323.00   |  |
| 12230-0110                           |  | London Console Table                             | 60"W x 16"D x 34"H   | \$302.00   | \$393.00   |  |
| 12055-0428                           |  | London Cocktail Table                            | 40"Square x 16"H     | \$278.00   | \$362.00   |  |
| 12107-0494                           |  | Brooklyn II Square End Table                     | 22"W X 22"D X 20"H   | \$212.00   | \$275.00   |  |
| 12107-0495                           |  | Brooklyn II Round End Table                      | 20"Round X 20"H      | \$212.00   | \$275.00   |  |
| 12055-0429                           |  | Brooklyn II Rect Cocktail Table                  | 42"W X 24"D X 16"H   | \$236.00   | \$306.00   |  |
| 12055-0430                           |  | Brooklyn II Round Cocktail Table                 | 30"Round X 16"H      | \$236.00   | \$306.00   |  |
| 12107-0282                           |  | Vivid End Table                                  | 26"Square x 21"H     | \$230.00   | \$299.00   |  |
| 12230-0081                           |  | Vivid Console Table                              | 50"W x 24"D x 30"H   | \$254.00   | \$330.00   |  |

|                                      |  |  |                    |          |            |  |
|--------------------------------------|--|--|--------------------|----------|------------|--|
| 12055-0273                           |  | Vivid Cocktail Table                         | 50"W x 24"D x 16"H | \$242.00 | \$314.00   |  |
| 12107-0331                           |  | Club End Table w/ Built-in LED Lighting      | 22"Square x 18"H   | \$290.00 | \$377.00   |  |
| 12055-0318                           |  | Club Cocktail Table w/ Built-in LED Lighting | 44"W x 22"D x 18"H | \$327.00 | \$425.00   |  |
| 12003-0038                           |  | Rose Table                                   | 17"Round x 17"H    | \$254.00 | \$330.00   |  |
| 12003-0039                           |  | Zanzibar Table                               | 17"Square          | \$254.00 | \$330.00   |  |
| 12107-0296                           |  | Cube, Black 24" End Table                    | 24"Square x 21"H   | \$236.00 | \$306.00   |  |
| 12107-0297                           |  | Cube, White 24" End Table                    | 24"Square x 21"H   | \$236.00 | \$306.00   |  |
| 12055-0285                           |  | Cube, Black 24" Cocktail Table               | 24"Square x 16"H   | \$230.00 | \$299.00   |  |
| 12055-0286                           |  | Cube, White 24" Cocktail Table               | 24"Square x 16"H   | \$230.00 | \$299.00   |  |
| 12003-0056                           |  | Phoebe Table - Yellow                        | 17"Round x 22"H    | \$152.00 | \$197.00   |  |
| 12003-0052                           |  | Phoebe Table - Lime Green                    | 17"Round x 22"H    | \$152.00 | \$197.00   |  |
| 12003-0053                           |  | Phoebe Table - Rose                          | 17"Round x 22"H    | \$152.00 | \$197.00   |  |
| 12003-0051                           |  | Phoebe Table - Gold                          | 17"Round x 22"H    | \$152.00 | \$197.00   |  |
| 12003-0074                           |  | Phoebe Table - Teal                          | 17"Round x 22"H    | \$152.00 | \$197.00   |  |
| 12107-0467                           |  | Hylton Tablet Table                          | 18"W x 12"D x 28"H | \$206.00 | \$268.00   |  |
| <b>Bars &amp; Bar Backs (Pg. 18)</b> |  |  |                    |          |            |  |
| 05012-0026                           |  | VIP Frosted Plexi Glow Bar 6'                | 72"W x 24"D x 42"H | \$840.00 | \$1,091.00 |  |
| 05012-0024                           |  | VIP Frosted Plexi Glow Bar 4'                | 48"W x 24"D x 42"H | \$707.00 | \$919.00   |  |
| 05012-0053                           |  | Black Bar - 2 Shelf                          | 48"W x 16"D x 42"H | \$386.00 | \$502.00   |  |
| 05012-0054                           |  | White Bar - 2 Shelf                          | 48"W x 16"D x 42"H | \$386.00 | \$502.00   |  |
| 12112-0010                           |  | Blox Bar Back                                | 30"W x 16"D x 86"H | \$483.00 | \$628.00   |  |
| 05001-0017                           |  | Piazza Bar Back - Black                      | 44"W x 12"D x 80"H | \$453.00 | \$589.00   |  |
| 05001-0018                           |  | Piazza Bar Back - White                      | 44"W x 12"D x 80"H | \$453.00 | \$589.00   |  |
| <b>Bar Stools (Pg. 19 &amp; 20)</b>  |  |  |                    |          |            |  |
| 05237-0264                           |  | Vienna Stool - Gray                          | 17"Square x 39"H   | \$242.00 | \$314.00   |  |
| 05237-0263                           |  | Vienna Stool - Orange                        | 17"Square x 39"H   | \$242.00 | \$314.00   |  |
| 05237-0262                           |  | Vienna Stool - Teal                          | 17"Square x 39"H   | \$242.00 | \$314.00   |  |
| 05237-0038                           |  | Criss Cross Bar Stool - Espresso             | 15"W x 19"D x 41"H | \$217.00 | \$283.00   |  |
| 05237-0039                           |  | Criss Cross Bar Stool - White                | 15"W x 19"D x 41"H | \$217.00 | \$283.00   |  |
| 05237-0036                           |  | Escape Bar Stool - Natural Maple             | 16"Square x 41"H   | \$182.00 | \$236.00   |  |
| 99-05237-01                          |  | Silk Back Bar Stool - Black                  | 17"W x 18"D x 42"H | \$206.00 | \$268.00   |  |
| 99-05237-02                          |  | Silk Back Bar Stool - White                  | 17"W x 18"D x 42"H | \$206.00 | \$268.00   |  |
| 99-05237-06                          |  | Silk Back Bar Stool - Blue                   | 17"W x 18"D x 42"H | \$206.00 | \$268.00   |  |
| 99-05237-03                          |  | Silk Back Bar Stool - Green                  | 17"W x 18"D x 42"H | \$206.00 | \$268.00   |  |
| 99-05237-04                          |  | Silk Back Bar Stool - Purple                 | 17"W x 18"D x 42"H | \$206.00 | \$268.00   |  |
| 99-05237-05                          |  | Silk Back Bar Stool - Red                    | 17"W x 18"D x 42"H | \$206.00 | \$268.00   |  |
| 05237-0221                           |  | Euro Bar Stool - Black                       | 22"W x 24"D x 42"H | \$206.00 | \$268.00   |  |
| 05237-0270                           |  | Hourglass Bar Stool - Black                  | 18"W x 20"D x 43"H | \$224.00 | \$292.00   |  |
| 05237-0271                           |  | Hourglass Bar Stool - White                  | 18"W x 20"D x 43"H | \$224.00 | \$292.00   |  |
| 05237-0160                           |  | Equino Bar Stool - Black                     | 15"W x 13"D x 35"H | \$224.00 | \$292.00   |  |
| 05237-0041                           |  | Equino Bar Stool - White                     | 15"W x 13"D x 35"H | \$224.00 | \$292.00   |  |
| 05237-0298                           |  | Clara Stool                                  | 17"W x 21"D x 41"H | \$217.00 | \$283.00   |  |
| 05237-0215                           |  | Marcus Bar Stool - Gunmetal                  | 18"Square x 29"H   | \$163.00 | \$212.00   |  |
| 05237-0156                           |  | Regal Stool - Brown Leather                  | 19"W x 24"D x 45"H | \$224.00 | \$292.00   |  |
| 05237-0169                           |  | Caprice Bar Stool - Black                    | 25"W x 26"D x 44"H | \$224.00 | \$292.00   |  |
| 05237-0042                           |  | Sonic Bar Stool - Black                      | 22"W x 23"D x 42"H | \$182.00 | \$236.00   |  |
| 05237-0300                           |  | Nexus Stool                                  | 19"W x 20"D x 44"H | \$187.00 | \$244.00   |  |



| Café Chairs (Pg. 20, 21 & 22) |  |   |                    |          |           |
|-------------------------------|--|---|--------------------|----------|-----------|
| 05035-0032                    |  | Vienna Chair - Gray                       | 21"Square x 32"H   | \$152.00 | \$ 197.00 |
| 05035-0031                    |  | Vienna Chair - Orange                     | 21"Square x 32"H   | \$152.00 | \$197.00  |
| 05035-0030                    |  | Vienna Chair - Teal                       | 21"Square x 32"H   | \$152.00 | \$197.00  |
| 99-05035-10                   |  | Silk Back Armless Chair - Black           | 17"W x 18"D x 34"H | \$128.00 | \$166.00  |
| 99-05035-11                   |  | Silk Back Armless Chair - White           | 17"W x 18"D x 34"H | \$128.00 | \$166.00  |
| 99-05035-15                   |  | Silk Back Armless Chair - Blue            | 17"W x 18"D x 34"H | \$128.00 | \$166.00  |
| 99-05035-12                   |  | Silk Back Armless Chair - Green           | 17"W x 18"D x 34"H | \$128.00 | \$166.00  |
| 99-05035-13                   |  | Silk Back Armless Chair - Purple          | 17"W x 18"D x 34"H | \$128.00 | \$166.00  |
| 99-05035-14                   |  | Silk Back Armless Chair - Red             | 17"W x 18"D x 34"H | \$128.00 | \$166.00  |
| 05035-0008                    |  | Leslie Chair - White                      | 17"W x 21"D x 31"H | \$115.00 | \$150.00  |
| 05035-0010                    |  | Criss Cross Chair - Espresso              | 17"W x 21"D x 35"H | \$145.00 | \$188.00  |
| 05035-0011                    |  | Criss Cross Chair - White                 | 17"W x 21"D x 35"H | \$145.00 | \$188.00  |
| 05035-0023                    |  | Elio Chair                                | 17"Square x 33"H   | \$128.00 | \$166.00  |
| 14233-0025                    |  | Caprice Chair - Black                     | 25"W x 24"D x 32"H | \$128.00 | \$166.00  |
| 14233-0005                    |  | Comet Stack Arm Chair - Black             | 23"W x 22"D x 32"H | \$176.00 | \$229.00  |
| 14233-0006                    |  | Comet Stack Armless Chair - Black         | 19"W x 22"D x 32"H | \$163.00 | \$212.00  |
| 05221-0039                    |  | Regal Dining Chair - Brown                | 19"W x 23"D x 38"H | \$182.00 | \$236.00  |
| 14233-0016                    |  | Sonic Chair - Black                       | 20"W x 21"D x 32"H | \$128.00 | \$166.00  |
| 05035-0050                    |  | Nexus Chair                               | 19"W x 22"D x 32"H | \$152.00 | \$197.00  |
| 05035-0051                    |  | Clara Chair                               | 18"W x 21"D x 35"H | \$145.00 | \$188.00  |
| 05035-0009                    |  | Escape Chair - Natural Maple              | 17"W x 16"D x 32"H | \$128.00 | \$166.00  |
| Bar Tables (Pg. 22, 23, & 24) |  |   |                    |          |           |
| 99-05245-01                   |  | Euro Bar Table Black/Black 30" Round      | 30"Round x 42"H    | \$230.00 | \$299.00  |
| 99-05245-02                   |  | Euro Bar Table Black/Black 36" Round      | 36"Round x 42"H    | \$236.00 | \$306.00  |
| 99-05245-04                   |  | Silk Bar Table Black/Chrome 30" Round     | 30"Round x 42"H    | \$230.00 | \$299.00  |
| 99-05245-05                   |  | Silk Bar Table Black/Chrome 36" Round     | 36"Round x 42"H    | \$236.00 | \$306.00  |
| 99-05245-14                   |  | City Bar Table Maple/Black 30" Round      | 30"Round x 42"H    | \$230.00 | \$299.00  |
| 99-05245-15                   |  | City Bar Table Maple/Black 36" Round      | 36"Round x 42"H    | \$236.00 | \$306.00  |
| 99-05245-07                   |  | Park Ave Bar Table Maple/Chrome 30" Round | 30"Round x 42"H    | \$230.00 | \$299.00  |
| 99-05245-08                   |  | Park Ave Bar Table Maple/Chrome 36" Round | 36"Round x 42"H    | \$236.00 | \$306.00  |
| 99-05245-16                   |  | Summit Bar Table White/Black 30" Round    | 30"Round x 42"H    | \$230.00 | \$299.00  |
| 99-05245-17                   |  | Summit Bar Table White/Black 36" Round    | 36"Round x 42"H    | \$236.00 | \$306.00  |
| 99-05245-10                   |  | Blanco Bar Table White/Chrome 30" Round   | 30"Round x 42"H    | \$230.00 | \$299.00  |
| 99-05245-11                   |  | Blanco Bar Table White/Chrome 36" Round   | 36"Round x 42"H    | \$236.00 | \$306.00  |
| 99-05245-22                   |  | Fuze Bar Table                            | 36"Square x 42"H   | \$254.00 | \$330.00  |
| 99-05245-12                   |  | Blanco Bar Table - White/Chrome 24"Square | 24"Square x 42"H   | \$230.00 | \$299.00  |
| 99-05245-13                   |  | Blanco Rectangle Bar Table - White/Chrome | 72"W x 24"D x 42"H | \$357.00 | \$463.00  |
| 99-05245-20                   |  | Spectrum Bar Table Red                    | 24"Square x 42"H   | \$248.00 | \$323.00  |
| 99-05245-21                   |  | Spectrum Bar Table Blue                   | 24"Square x 42"H   | \$248.00 | \$323.00  |
| 99-05245-18                   |  | Spectrum Bar Table Purple                 | 24"Square x 42"H   | \$248.00 | \$323.00  |
| 99-05245-19                   |  | Spectrum Bar Table Green                  | 24"Square x 42"H   | \$248.00 | \$323.00  |
| 05012-0002                    |  | Chardonnay Glass & Chrome Bar Table       | 31"Round x 42"H    | \$327.00 | \$425.00  |
| 05202-0049                    |  | Zinc Bar Table                            | 24"Round x 42"H    | \$345.00 | \$449.00  |
| 05204-0001                    |  | Aspen Bar Table                           | 72"W x 26"D x 42"H | \$641.00 | \$833.00  |
| Café Tables (Pg. 24 & 25)     |  |   |                    |          |           |
| 99-05036-01                   |  | Euro Café Table Black/Black 30" Round     | 30"Round x 30"H    | \$230.00 | \$299.00  |

|                                |  |  |                    |          |          |  |
|--------------------------------|--|--|--------------------|----------|----------|--|
| 99-05036-02                    |  | Euro Café Table Black/Black 36" Round              | 36"Round x 30"H    | \$236.00 | \$306.00 |  |
| 99-05036-04                    |  | Silk Café Table Black/Chrome 30" Round             | 30"Round x 30"H    | \$230.00 | \$299.00 |  |
| 99-05036-05                    |  | Silk Café Table Black/Chrome 36" Round             | 36"Round x 30"H    | \$236.00 | \$306.00 |  |
| 99-05036-07                    |  | Park Ave Café Table Maple/Chrome 30" Round         | 30"Round x 30"H    | \$230.00 | \$299.00 |  |
| 99-05036-08                    |  | Park Ave Café Table Maple/Chrome 36" Round         | 36"Round x 30"H    | \$236.00 | \$306.00 |  |
| 99-05036-14                    |  | City Café Table Maple/Black 30" Round              | 30"Round x 30"H    | \$230.00 | \$299.00 |  |
| 99-05036-15                    |  | City Café Table Maple/Black 36" Round              | 36"Round x 30"H    | \$236.00 | \$306.00 |  |
| 99-05036-16                    |  | Summit Café Table White/Black 30" Round            | 30"Round x 30"H    | \$230.00 | \$299.00 |  |
| 99-05036-17                    |  | Summit Café Table White/Black 36" Round            | 36"Round x 30"H    | \$236.00 | \$306.00 |  |
| 99-05036-10                    |  | Blanco Café Table White/Chrome 30" Round           | 30"Round x 30"H    | \$230.00 | \$299.00 |  |
| 99-05036-11                    |  | Blanco Café Table White/Chrome 36" Round           | 36"Round x 30"H    | \$236.00 | \$306.00 |  |
| 99-05036-22                    |  | Fuze Café Table                                    | 36"Square x 30     | \$254.00 | \$330.00 |  |
| 99-05036-12                    |  | Blanco Café Table White/Chrome 24"Square           | 24"Square x 30"H   | \$230.00 | \$299.00 |  |
| 99-05036-13                    |  | Blanco Café Table White/Chrome Rectangle           | 72"W x 24"D x 30"H | \$357.00 | \$463.00 |  |
| 99-05036-20                    |  | Spectrum Café Table Red                            | 24"Square x 29"H   | \$248.00 | \$323.00 |  |
| 99-05036-21                    |  | Spectrum Café Table Blue                           | 24"Square x 29"H   | \$248.00 | \$323.00 |  |
| 99-05036-18                    |  | Spectrum Café Table Purple                         | 24"Square x 29"H   | \$248.00 | \$323.00 |  |
| 99-05036-19                    |  | Spectrum Café Table Green                          | 24"Square x 29"H   | \$248.00 | \$323.00 |  |
| 05090-0001                     |  | Aspen Dining Table                                 | 72"W x 30"D x 30"H | \$550.00 | \$715.00 |  |
| 05088-0505                     |  | Brio Dining Table                                  | 96"W x 48"D x 30"H | \$737.00 | \$958.00 |  |
| Office Seating (Pg. 26 & 27)   |  |  |                    |          |          |  |
| 14136-0002                     |  | Tamiri Black Leather High Back Chair               | 25"W x 27"D x 45"H | \$290.00 | \$377.00 |  |
| 14176-0007                     |  | Tamiri Black Leather Mid Back Chair                | 27"Square x 39"H   | \$254.00 | \$254.00 |  |
| 14128-0002                     |  | Tamiri Black Leather Guest Chair                   | 25"W x 26"D x 37"H | \$236.00 | \$236.00 |  |
| 14136-0081                     |  | Accord Black Leather High Back                     | 25"Square x 44"H   | \$362.00 | \$471.00 |  |
| 14136-0010                     |  | Accord White Leather High Back                     | 25"Square x 44"H   | \$362.00 | \$471.00 |  |
| 14250-0013                     |  | Goal Black Task Chair With Arms                    | 25"Square x 39"H   | \$193.00 | \$251.00 |  |
| 14250-0014                     |  | Goal Black Task Chair Armless                      | 21"W x 25"D x 39"H | \$176.00 | \$229.00 |  |
| 14136-0080                     |  | Enterprise High Back Black Fabric Conference Chair | 25"W x 27"D x 45"H | \$254.00 | \$330.00 |  |
| 14176-0046                     |  | Enterprise Mid Back Black Fabric Conference Chair  | 24"W x 26"D x 39"H | \$236.00 | \$306.00 |  |
| 14128-0096                     |  | Enterprise Guest Black Fabric Conference Chair     | 25"W x 27"D x 37"H | \$217.00 | \$283.00 |  |
| 14307-0003                     |  | Goal Black Drafting Stool - Arms                   | 25"W x 24"D x 48"H | \$206.00 | \$268.00 |  |
| 14307-0004                     |  | Goal Black Drafting Stool - Armless                | 21"W x 24"D x 48"H | \$193.00 | \$251.00 |  |
| Conference Tables (Pg. 27)     |  |  |                    |          |          |  |
| 14062-0105                     |  | 42" Round Conference Table - Black                 | 42" Round x 29"H   | \$321.00 | \$417.00 |  |
| 14062-0106                     |  | 42" Round Conference Table - Mahogany              | 42" Round x 29"H   | \$321.00 | \$417.00 |  |
| 14062-0224                     |  | Conference Rectangle Table 6' - Black              | 72"W x 36"D x 30"H | \$544.00 | \$707.00 |  |
| 14062-0220                     |  | Conference Rectangle Table 6' - Mahogany           | 72"W x 36"D x 30"H | \$544.00 | \$707.00 |  |
| 14062-0281                     |  | Conference Rectangle Table 6' - White              | 72"W x 36"D x 30"H | \$574.00 | \$746.00 |  |
| 14062-0225                     |  | Conference Rectangle Table 8' - Black              | 96"W x 48"D x 30"H | \$587.00 | \$762.00 |  |
| 14062-0226                     |  | Conference Rectangle Table 8' - Mahogany           | 96"W x 48"D x 30"H | \$587.00 | \$762.00 |  |
| 14062-0282                     |  | Conference Rectangle Table 8' - White              | 96"W x 48"D x 30"H | \$616.00 | \$801.00 |  |
| Office Furniture (Pg. 28 & 29) |  |  |                    |          |          |  |
| 14309-0001                     |  | Computer Kiosk - Black                             | 24"Square x 42"H   | \$472.00 | \$613.00 |  |
| 14179-0005                     |  | Computer Kiosk - White                             | 24"Square x 42"H   | \$472.00 | \$613.00 |  |
| 14029-0098                     |  | 5 Shelf Bookcase - Black                           | 36"W x 12"D x 72"H | \$453.00 | \$589.00 |  |

|   |  |   |                       |          |          |  |
|---|--|---|-----------------------|----------|----------|--|
| 14029-0091  |  | 5 Shelf Bookcase - Mahogany                   | 36"W x 12"D x 72"H    | \$453.00 | \$589.00 |  |
| 14072-0108  |  | Black Credenza                                | 60"W x 20"D x 29"H    | \$423.00 | \$550.00 |  |
| 14083-0105  |  | Black Double Pedestal Desk                    | 60"W x 30"D x 29"H    | \$483.00 | \$628.00 |  |
| 14072-0038  |  | Genoa Storage Credenza - Mahogany - 2 Drawer  | 66"W x 20"D x 29"H    | \$423.00 | \$550.00 |  |
| 14072-0039  |  | Genoa Kneespace Storage Credenza - Mahogany   | 66"W x 20"D x 29"H    | \$393.00 | \$511.00 |  |
| 14083-0117  |  | Genoa Exec. Desk - Mahogany - Double Pedestal | 72"W x 36"D x 29"H    | \$501.00 | \$652.00 |  |
| 05088-0365  |  | Vivid Café - Square Table Glass               | 42"Square x 30"H      | \$393.00 | \$511.00 |  |
| 05088-0364  |  | Vivid Café - Rectangle Table Glass            | 60"W x 36"D x 30"H    | \$453.00 | \$589.00 |  |
| 05088-0498  |  | Brooklyn II Rect Dining Table                 | 60"W x 36"D x 30"H    | \$472.00 | \$613.00 |  |
| 05088-0499  |  | Brooklyn II Round Dining Table                | 42" Round x 30"H      | \$369.00 | \$480.00 |  |
| 05090-0001  |  | Aspen Dining Table                            | 72"W x 30"D x 30"H    | \$550.00 | \$715.00 |  |
| 05088-0505  |  | Brio Dining Table                             | 96"W x 48"D x 30"H    | \$737.00 | \$958.00 |  |
| <b>Metal File &amp; Storage Cabinets (Pg. 30)</b> |  |   |                       |          |          |  |
| 14148-0001  |  | 2 Drawer Vertical File - Letter Size Black    | 15"W x 25"D x 29"H    | \$158.00 | \$268.00 |  |
| 14147-0001  |  | 2 Drawer Vertical File - Legal Size Black     | 18"W x 25"D x 29"H    | \$206.00 | \$268.00 |  |
| 14148-0002  |  | 4 Drawer Vertical File - Letter Size Black    | 15"W x 25"D x 52"H    | \$212.00 | \$275.00 |  |
| 14147-0002  |  | 4 Drawer Vertical File - Legal Size Black     | 18"W x 25"D x 52"H    | \$236.00 | \$306.00 |  |
| 14143-0006  |  | 2 Drawer Lateral File - Black                 | 36"W x 18"D x 27"H    | \$212.00 | \$275.00 |  |
| 14143-0144  |  | 2 Drawer Lateral File - Black                 | 36"W x 20"D x 29"H    | \$248.00 | \$323.00 |  |
| 14143-0008  |  | 4 Drawer Lateral File - Black                 | 36"W x 18"D x 54"H    | \$260.00 | \$338.00 |  |
| 14034-0015  |  | Storage Cabinet - Black                       | 36"W x 18"D x 72"H    | \$260.00 | \$338.00 |  |
| <b>Pedestals (Pg. 31)</b>                         |  |   |                       |          |          |  |
| 12091-0023  |  | Display Pedestal 14" x 42" Black              | 14"Square x 42"H      | \$314.00 | \$408.00 |  |
| 12091-0004  |  | Display Pedestal 24" x 42" Black              | 24"Square x 42"H      | \$381.00 | \$495.00 |  |
| 12091-0002  |  | Display Pedestal 18" x 42" Black              | 18"Square x 42"H      | \$351.00 | \$456.00 |  |
| 12091-0030  |  | Display Pedestal 14" x 42" White              | 14"Square x 42"H      | \$314.00 | \$408.00 |  |
| 12091-0024  |  | Display Pedestal 14" x 36" Black              | 14"Square x 36"H      | \$266.00 | \$345.00 |  |
| 12091-0034  |  | Display Pedestal 24" x 36" Black              | 24"Square x 36"H      | \$381.00 | \$495.00 |  |
| 12091-0031  |  | Display Pedestal 14" x 36" White              | 14"Square x 36"H      | \$266.00 | \$345.00 |  |
| 12091-0033  |  | Display Pedestal 24" x 36" White              | 24"Square x 36"H      | \$381.00 | \$495.00 |  |
| 12091-0025  |  | Display Pedestal 14" x 30" Black              | 14"Square x 30"H      | \$248.00 | \$323.00 |  |
| 12091-0003  |  | Display Pedestal 24" x 30" Black              | 24"Square x 30"H      | \$362.00 | \$471.00 |  |
| 12091-0001  |  | Display Pedestal 18" x 30" Black              | 18"Square x 30"H      | \$254.00 | \$330.00 |  |
| 12091-0032  |  | Display Pedestal 14" x 30" White              | 14"Square x 30"H      | \$248.00 | \$323.00 |  |
| 12091-0055  |  | Fuze Pedestal                                 | 16"Square x 44"H      | \$260.00 | \$338.00 |  |
| 12091-0043  |  | London Pedestal                               | 16"Square x 44"H      | \$260.00 | \$338.00 |  |
| <b>Miscellaneous Items (Pg. 32)</b>               |  |   |                       |          |          |  |
| 14189-0066  |  | Stanchion Chrome                              | 41"H                  | \$72.00  | \$94.00  |  |
| 11526-0001  |  | Stanchion Rope - Red Velour                   | 6' L                  | \$37.00  | \$48.00  |  |
| 14308-0009  |  | Literature Stand - Black                      | 15"W x 12"D x 53.5"H  | \$176.00 | \$229.00 |  |
| 14308-0010  |  | Literature Stand - Aluminum                   | 15"W x 12"D x 53.5"H  | \$176.00 | \$229.00 |  |
| 14308-0005  |  | Literature Rack - Black Metal                 | 10.5"W x 9.5"D x 57"H | \$182.00 | \$236.00 |  |
| 01209-0003  |  | Compact Refrigerator Black - 4.0 Cu Ft        | 21"W x 22"D x 32"H    | \$327.00 | \$425.00 |  |
| 14523-0001  |  | iPad® Stand Black                             | 14.25"W x 41.75"H     | \$206.00 | \$268.00 |  |
| 14523-0002  |  | iPad® Stand Silver                            | 14.25"W x 41.75"H     | \$206.00 | \$268.00 |  |

| Lighting (Pg. 33) |  |                                   |      |          |          |  |
|-------------------|--|-----------------------------------|------|----------|----------|--|
| 09417-0001        |  | Brushed Steel Table Lamp - White  | 26"H | \$115.00 | \$150.00 |  |
| 09392-0001        |  | Brushed Steel Floor Lamp - White  | 66"H | \$163.00 | \$212.00 |  |
| 09417-0001        |  | Brushed Nickel Table Lamp - White | 29"H | \$115.00 | \$150.00 |  |
| 09392-0001        |  | Brushed Nickel Floor Lamp - White | 60"H | \$163.00 | \$212.00 |  |
| 09417-0001        |  | Rubbed Bronze Table Lamp - White  | 28"H | \$115.00 | \$150.00 |  |
| 09392-0001        |  | Rubbed Bronze Floor Lamp - White  | 60"H | \$163.00 | \$212.00 |  |
| 09392-0001        |  | Neutrino Steel Floor Lamp - Steel | 67"H | \$163.00 | \$212.00 |  |



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

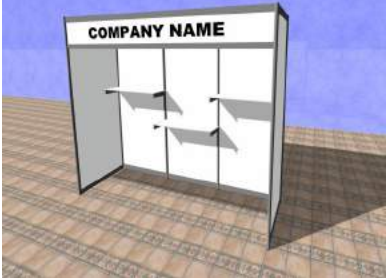
**DEADLINE DATE:  
 FEBRUARY 1, 2022**

**VCS MODULAR RENTAL UNITS**

**VCS Table-Top Unit contains:**  
 - lighted header  
 - 1 - 8' draped table  
 DRAPE COLOR: BLUE BLACK BURGUNDY PURPLE  
 GRAY RED TEAL WHITE HUNTER GREEN  
 \* Check One  
 \_\_\_ White Panel  
 \_\_\_ Blue  
 \_\_\_ Gray  
**Price: \$675.00**




**VCS A-10 Unit contains:**  
 - (3) Shelves  
 - (6) Brackets  
 \* Check One  
 \_\_\_ White Panel  
 \_\_\_ Blue  
 \_\_\_ Gray  
**Price: \$2500.00**

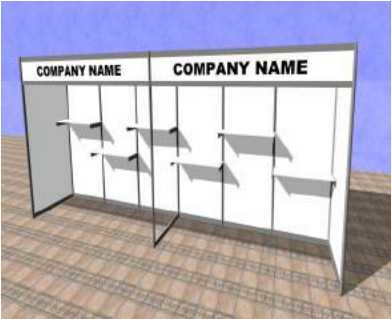


**COUNTERS:**

|                     | Qty. | Price           | Total |
|---------------------|------|-----------------|-------|
| 40"L x 42" H x 22"W | ___  | <b>\$364.00</b> | ___   |
| 80"L x 42" H x 22"W | ___  | <b>\$439.00</b> | ___   |

 Counter Colors: (\*check one)  
 \_\_\_ White \_\_\_ Blue \_\_\_ Gray

**VCS B-20 Unit contains:**  
 - (6) Shelves  
 - (12) Brackets  
 \* Check One  
 \_\_\_ White Panel  
 \_\_\_ Blue  
 \_\_\_ Gray  
**Price: \$3700.00**



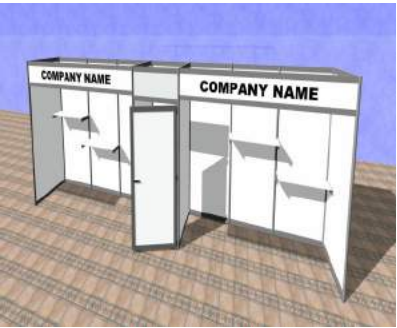
**OPTIONAL RENTAL ACCESSORIES:**

Extra Shelves  
 (1) shelf & (2) brackets \_\_\_ **\$53.00** \_\_\_

**ALL UNITS INCLUDE:**  
 \*STANDARD HEADER COPY  
 \*LIGHTS (Does NOT include electrical outlet)

*Custom Graphics & Custom Units are available!  
 Please call Vista Convention Services for pricing.*

**VCS C-20 Unit contains:**  
 - Locking Storage Unit  
 - (4) Shelves  
 - (8) Brackets  
 \* Check One  
 \_\_\_ White Panel  
 \_\_\_ Blue  
 \_\_\_ Gray  
**Price: \$4300.00**



**HEADER COPY:**

**CANCELLATION POLICY: ALL Units cancelled after orders have been received will be charged at 100% of original price.**

SUBJECT TO CA SALES TAX (7.755%)

**Email order with payment to: orders@vistacs.com before deadline date!**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

**MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE**





6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DEADLINE DATE:  
 JANUARY 17, 2022**

**FABRIC BACKWALL DISPLAY RENTAL ORDER FORM**

**VCS F-10 / 10'w x 8'tall Full Graphic Display.....\$2625.00**



**VCS F-20 / 20'w x 8'tall Full Graphic Display.....\$3550.00**



All labor to install & dismantle displays are included in rental price. Approved graphics *MUST* be received 30 days prior to first day of set-up.

**RENTAL UNIT OPTIONAL ACCESSORIES:**

- 10' Unit 2 lights \_\_\_\_\_ \$65.00
- 1 Meter Counter w/front graphic panel \_\_\_\_\_ \$395.00
- 20' Unit 4 lights \_\_\_\_\_ \$125.00
- 2 Meter Counter w/front graphic panel \_\_\_\_\_ \$550.00

*\*Power is NOT included in rental of lights. Exhibitor must order basic power from Facility.  
 \*\*ALL Displays cancelled after orders have been received will be charged at 100% of original price. \*\**

Company Name \_\_\_\_\_ Booth \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

**PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR SET-UP & DISMANTLE ORDERS**

**Credit Card Information**

M/C  VISA  AMEX / ACCOUNT # \_\_\_\_\_  
 EXPIRATION DATE: \_\_\_\_\_  
 CUSTOMER CODE #: \_\_\_\_\_

CARDHOLDERS SIGNATURE: \_\_\_\_\_ CARDHOLDERS NAME: \_\_\_\_\_

MAIL OR FAX TO VISTA BEFORE DEADLINE DATE / SUBJECT TO CA SALES TAX (7.75%)

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 JANUARY 28, 2022**

**GRAPHICS**

| QTY | Size      | Discount Rate | Standard Rate | Amount |
|-----|-----------|---------------|---------------|--------|
|     | 11" x 14" | 96.75         | 125.50        |        |
|     | 14" x 22" | 127.00        | 165.00        |        |
|     | 22" x 28" | 140.25        | 182.25        |        |
|     | 28" x 44" | 203.25        | 264.00        |        |

**CUSTOM SIZES**

VISTA can provide digital graphic reproduction in custom sizes. Please contact us for full-color, photo-quality, high resolution digital printing in virtually any size for banners, exhibit graphics and more.

LENGTH      WIDTH      SQ. FOOTAGE      ADVANCE      STANDARD      SUBTOTAL  
 X                    =                                    X    \$24.25      \$31.50      = \$

MATERIAL:     Foamcore     Masonite     PVC     Plexi     Gatorfoam     Other \_\_\_\_\_

SELECT ONE:     Vertical     Horizontal

SPECIAL INSTRUCTIONS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.  
**CANCELLATION POLICY:** *ALL signs cancelled after orders have been received will be charged at 100% of original price.*

ALL CHARGES SUBJECT TO CA SALES TAX (7.75%)  
 FULL PAYMENT MUST ACCOMPANY ORDER

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

**MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE**

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## GRAPHIC GUIDELINES

**DEADLINE DATE: JANUARY 28, 2022**

### GUIDELINES FOR SUBMITTING GRAPHICS

Vista Convention Services-Design/Graphics Department

Vista Convention Services  
6575 Delilah Road  
Egg Harbor Township, NJ 08234  
**E-mail: [orders@vistacs.com](mailto:orders@vistacs.com)**

We can accept graphic files created with the following programs:

**Adobe Acrobat Professional 8.0**  
**Adobe Illustrator CS5**  
**Photoshop CS5**  
**Adobe InDesign CS5**

We prefer to work with Adobe Acrobat high resolution PDF files. However we will also accept: Whenever possible

artwork saved as vector files, which can be resized without losing resolution.

**ALL vector files MUST have fonts converted to outlines or curves, and/or include all the fonts which you have used to create your files (True or Open Type Font only).**

Any bitmapped or raster files, such as .tif, .bmp, .jpeg, must be of sufficient resolution to print properly at the intended dimensions, resolution should be 300dpis on a half size graphic or actual size graphic at 90-120 dpis. If uncertain as to requirements please consult us before sending files

**(\*No bleeds needed on printable files)**

**“Files which have been created for web publication, or logos which are scanned from letterheads are NOT accepted for large format digital printing.”**

We are not responsible for spelling mistakes on text or low resolution images sent by clients. A fee applies for replacing the sign.

#### **Color Matching**

Please provide a method for us to accurately reproduce the colors you require for your graphics. Colors specified using the Pantone ® color matching system is the preferred method.

#### **Sending Files**

Files which are not overly large can be sent by e-mail. If you have a FTP site we could download the file if you send the information we need. Otherwise we would prefer files sent on a CD. If you have any questions, please contact us before sending your files



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 FEBRUARY 1, 2022**

**PERSONAL PROTECTIVE EQUIPMENT ORDER FORM**

All orders subject to availability at the time the order is placed. To qualify for advanced pricing, orders must be placed by deadline date; **NO EXCEPTIONS**. If order is placed after deadline date, it is subject to on-site availability and limited inventory. On site orders may also be subject to additional charges for special delivery to venue.

**Individual PPE Booth Safety Items**

| Qty                | Item Description                            | Advance Prices | Standard Price              | Amount  |
|--------------------|---|----------------|-----------------------------|---------|
| _____              | 25 ct. Pack of 3 Ply Face Masks             | \$15.00        | \$20.00                     | \$_____ |
| _____              | 100 ct. Packs of Sanitizing Wipes           | \$15.00        | \$20.00                     | \$_____ |
| _____              | 20 ct. Pack of Sanitizing Wipes             | \$8.00         | \$12.00                     | \$_____ |
| _____              | 20" Square Social Distancing Floor Stickers | \$75.00        | <b>*advance order only*</b> | \$_____ |
| Subtotal           |   |                |                             | \$_____ |
| 7.75% CA Sales Tax |   |                |                             | \$_____ |
| Grand Total        |   |                |                             | \$_____ |



\*Actual inventory types may vary



20" floor stickers

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

Street Address \_\_\_\_\_ Phone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_

Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_

|  |         |  |  |  |  |  |  |  |  |                   |  |  |  |  |  |  |  |  |  |                  |
|--|---------|--|--|--|--|--|--|--|--|-------------------|--|--|--|--|--|--|--|--|--|------------------|
| CREDIT CARD:<br><input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX | ACCOUNT |  |  |  |  |  |  |  |  |                   |  |  |  |  |  |  |  |  |  | EXPIRATION DATE: |
| CARDHOLDERS SIGNATURE:   |         |  |  |  |  |  |  |  |  | CARDHOLDERS NAME: |  |  |  |  |  |  |  |  |  |                  |

**Email orders to: ORDERS@VISTACS.COM before deadline date!**





**DISCOUNT DEADLINE DATE:**  
**FEBRUARY 1, 2022**

6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

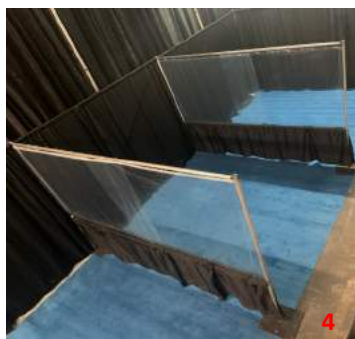
**OPTIONAL BOOTH PARTITIONS ORDER FORM**

All orders subject to availability at the time the order is placed. To qualify for advanced pricing, orders must be placed by deadline date; **NO EXCEPTIONS**. If order is placed after deadline date, it is subject to on-site availability and limited inventory. On site orders may also be subject to additional charges for special delivery to venue.

| Qty                | Item Description                             | Advance Prices  | Standard Price              | Amount   |
|--------------------|--|-----------------|-----------------------------|----------|
| ___                | Plexi-Glass Partition for 30" round tables   | \$100.00        | \$150.00                    | \$ _____ |
| ___                | Plexi-Glass Partition for 6' and 8' tables   | \$200.00        | \$250.00                    | \$ _____ |
| ___                | 8' High Vinyl Curtain partitions w/ Supports | \$150.00        | \$200.00                    | \$ _____ |
| ___                | Stand alone 1m x 8' High Plexi Panels        | \$275.00/ panel | <i>*advance order only*</i> | \$ _____ |
| ___                | Plexi Glass Room or Partition Wall           | \$325.00/ panel | <i>*advance order only*</i> | \$ _____ |
| Subtotal           |  |                 |                             | \$ _____ |
| 7.75% CA Sales Tax |  |                 |                             | \$ _____ |
| Grand Total        |  |                 |                             | \$ _____ |



**Email orders to:**  
**ORDERS@VISTACS.COM**  
**before deadline date!**



Company Name \_\_\_\_\_ Booth \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_

|  |         |  |  |  |  |  |  |  |  |                   |  |  |                  |
|--|---------|--|--|--|--|--|--|--|--|-------------------|--|--|------------------|
| CREDIT CARD:<br><input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX | ACCOUNT |  |  |  |  |  |  |  |  |                   |  |  | EXPIRATION DATE: |
| CARDHOLDERS SIGNATURE:   |         |  |  |  |  |  |  |  |  | CARDHOLDERS NAME: |  |  |                  |





**DISCOUNT  
DEADLINE DATE:  
FEBRUARY 1, 2022**

6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

**HAND SANITIZATION RENTAL OPTIONS ORDER FORM**

All orders subject to availability at the time the order is placed. To qualify for advanced pricing, orders must be placed by deadline date; **NO EXCEPTIONS**. If order is placed after deadline date, it is subject to on-site availability and limited inventory. On site orders may also be subject to additional charges for special delivery to venue.

| Qty   | Item Description                         | Advance Prices     | Standard Prices      | Amount  |
|-------|--|--------------------|----------------------|---------|
| _____ | Hand Sanitizing Single Station           | \$275.00           | *advance order only* | \$_____ |
| _____ | Table Top Hand Sanitizing Station        | \$245.00           | *advance order only* | \$_____ |
| _____ | Hand Sanitizer Station Refill            | \$60.00/ Reservoir | \$75.00/ Reservoir   | \$_____ |
| _____ | Individual 2oz. bottle of Hand Sanitizer | \$5.00             | \$6.50               | \$_____ |
| _____ | Add logo to Hand Sanitizing Station      | \$35.00/ Logo      | *advance order only* | \$_____ |



|                    |         |
|--------------------|---------|
| Subtotal           | \$_____ |
| 7.75% CA Sales Tax | \$_____ |
| Grand Total        | \$_____ |

\*Actual inventory types may vary

|   |  |  |  |  |             |  |  |  |  |                         |  |  |  |  |               |  |  |  |  |                  |  |  |  |  |
|---|--|--|--|--|-------------|--|--|--|--|-------------------------|--|--|--|--|---------------|--|--|--|--|------------------|--|--|--|--|
| Company Name _____  |  |  |  |  |             |  |  |  |  | Booth _____             |  |  |  |  |               |  |  |  |  |                  |  |  |  |  |
| Street Address _____  |  |  |  |  |             |  |  |  |  |                         |  |  |  |  | Phone # _____ |  |  |  |  |                  |  |  |  |  |
| City _____  |  |  |  |  | State _____ |  |  |  |  | Zip _____               |  |  |  |  | Fax# _____    |  |  |  |  |                  |  |  |  |  |
| Ordered by (Print or Type) _____  |  |  |  |  |             |  |  |  |  |                         |  |  |  |  | E-Mail _____  |  |  |  |  |                  |  |  |  |  |
| CREDIT CARD: <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX |  |  |  |  |             |  |  |  |  |                         |  |  |  |  | ACCOUNT       |  |  |  |  | EXPIRATION DATE: |  |  |  |  |
| CARDHOLDERS SIGNATURE: _____  |  |  |  |  |             |  |  |  |  | CARDHOLDERS NAME: _____ |  |  |  |  |               |  |  |  |  |                  |  |  |  |  |

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



**DEADLINE DATE:  
FEBRUARY 1, 2022**

6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

**BOOTH SANITIZATION ORDER FORM**

**DAILY SANITIZATION RATES**

**Please indicate your requirements:**

Daily - Sanitization with Quaternary Ammonium .....\$1.00 per sq. ft.

Twice Daily - Sanitization with Quaternary Ammonium .....\$1.25 per sq. ft.

Please calculate your total below:

Size of booth: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft. x rate: \_\_\_\_\_ x No. Of Days: \_\_\_\_\_ = \$ \_\_\_\_\_

**(Minimum charge: 100 Sq. Ft. Per Day)**

*Price is based on total square footage of your booth space.*

**NOTE:** All rental items are delivered clean and disinfected to your booth space. However, during set-up and throughout the event, your space may become contaminated. We suggest all exhibitors partake in the daily disinfecting of their spaces.

**HOURLY SANITIZATION RATES**

Vista Convention Services will assign (1) man every hour (maximum of 8 hours per day) during show hours to your booth for disinfecting and sanitizing all areas. This service is being provided to all exhibitors at a **\$1.75 per square foot per day after a minimum charge of 100 square feet.**

Please calculate your total below:

Size of booth: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft. x rate: **\$1.75** x Number Of Days: \_\_\_\_\_ = \$ \_\_\_\_\_

**(Minimum charge: 100 Sq. Ft. Per Day - \$175.00)**

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**FULL PAYMENT MUST ACCOMPANY ORDER  
SUBJECT TO 7.75% CA SALES TAX**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



6575 Delilah Road  
PO Box 3000  
Pleasantville, NJ 08232

P: 609-485-2421  
F: 609-485-2392

## MATERIAL HANDLING INFORMATION - ADVANCE SHIPMENTS

### ADVANCED SHIPMENTS

Exhibitors may choose to ship freight to the advance warehouse. VISTA will receive and manage your materials shipped in advance and when brought to show site.

Material handling fees are paid to VISTA, and are separate from and independent of freight transportation charges, which are paid to freight carriers such as YRC, ABF, FedEx, or any other carrier of the exhibitor's choosing.

Exhibitors are responsible for securing a carrier of their choice, arranging freight transportation to and from the event, and all associated fees.

For detailed information regarding advance material handling services provided by VISTA and the associated charges, please see below. Please make your show site representative aware of the following information.

### SHIPMENT TO WAREHOUSE

- Receiving begins **30 days prior to exhibitor move-in.**
- Shipments received at the warehouse after **FEBRUARY 4, 2022** are subject to additional charges.
- Ship pre-paid; collect shipments will be refused.
- Uncrated, pad wrapped, specialized equipment or hazardous materials will not be accepted at the warehouse.

### ADVANTAGES:

- Exhibitors can confirm shipment has arrived and is intact in advance of the move-in date.
- Materials will be delivered to your booth prior to your arrival on site.
- Delivery dates and times are more flexible.

### ADVANCE WAREHOUSE RATES

See below for definitions and descriptions of warehouse rates, and the *Material Handling Rates* form for the associated fees.

All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact VISTA for assistance in estimating your material handling charges, based upon your specific needs.

### RATES INCLUDE:

- Receiving exhibitor shipment at the advance warehouse, and storage beginning 30 days prior to the show.
- Movement of all exhibitor freight from warehouse to exhibit site, unloading and delivery to booth by move-in time.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the VISTA Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier at the loading dock.

### CRATED OR SKIDDED RATE

Shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

### SPECIAL HANDLING RATE:

Shipments that are crated van line shipments, or are packed in such a manner as to require special handling, such as ground unloading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments, and shipments from any carrier without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

### SMALL PACKAGE RATE

Cartons/envelopes weighing less than 25 lbs. per shipment without documentation. These will be delivered to the booth without guarantee of piece count or condition.

### OVERTIME CHARGES

#### **Inbound:**

- Your shipment is received at the warehouse, and is delivered to show site before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.

#### **Outbound:**

- Your shipment is loaded after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays, or
- Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.



6575 Delilah Road  
PO Box 3000  
Pleasantville, NJ 08232

P: 609-485-2421  
F: 609-485-2392

## MATERIAL HANDLING INFORMATION - DIRECT SHIPMENTS

### DIRECT SHIPMENTS

Exhibitors may choose to ship freight direct to show site. VISTA will receive and manage freight on show site as described in the following pages. Material handling fees are paid to VISTA, and are separate from and independent of freight transportation charges, which are paid to freight carriers such as YRC, ABF, FedEx, or any other carrier of the exhibitor's choosing. Exhibitors are responsible for securing a carrier of their choice, arranging freight transportation to and from the event, and all associated fees. For detailed information regarding direct material handling services provided by VISTA and the associated charges, please see below. Please make your show site representative aware of the following information.

### DIRECT SHIPMENTS TO SHOWSITE

- Do not ship to the facility prior to **FEBRUARY 14, 2022**. Early shipments to show site may be refused.
- VISTA Convention Services will be on show site at the loading dock to receive exhibitor materials only during move-in hours.
- Ship pre-paid; collect shipments will be refused.
- Hazardous materials will not be accepted.

### DIRECT TO SHOWSITE RATES

See below for definitions and descriptions of direct to show site rates, and the *Material Handling Rates* form for the associated fees. All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact VISTA for assistance in estimating your material handling charges, based upon your specific needs.

### RATES INCLUDES:

- Receiving exhibitor shipment, unloading at loading dock and delivery to booth.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the VISTA Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier at the loading dock.

### CRATED OR SKIDDED RATE

Shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

### SPECIAL HANDLING RATE

Shipments that are crated van line shipments, or are packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments, and shipments from any carrier without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

### UNCRATED, UNSKIDDED, OR WRAPPED RATE

Shipments that are not in crates, cases, or boxes and/or pad wrapped, specialized equipment, unskidded machinery or uncrated POV shipments. Uncrated shipments are received at show site only.

### SMALL PACKAGE RATE

Cartons/envelopes weighing less than 25 lbs. per shipment without documentation. These will be delivered to the booth without guarantee of piece count or condition.

### OVERTIME CHARGES

#### Inbound:

- Your shipment is delivered to your booth before 8:00 am or after 4:00 pm on weekdays, anytime on a Saturday, Sunday and/or observed union holidays, or
- A vehicle driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.

#### Outbound:

- Your shipment is loaded after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays, or
- Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.





6575 Delilah Road  
PO Box 3000  
Pleasantville, NJ 08232

P: 609-485-2421  
F: 609-485-2392

## MATERIAL HANDLING DOCUMENTATION

### Inbound Bill of Lading

All inbound shipments must have a Bill of Lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without this information will be delivered to exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by VISTA for such shipments.

Billed weight is based on incoming weight, whether outbound services are used completely or in part.

The weight is rounded up to the next one hundred pounds (100 lbs) and is taken from the inbound Bill of Lading and/or the certified weight ticket. Separate shipments will not be combined.

Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by VISTA. This weight will prevail.

### Advance Warehouse Shipping Address

TO: Exhibiting Company Name and Booth #  
FOR: **WEST 2022**  
VISTA CONVENTION SERVICES  
c/o YRC  
9525 Padgett Street  
San Diego, CA 92126

- Use this address and information on your inbound bill of lading if shipping your freight to the Advance Warehouse.
- Please use the freight labels provided in this service manual.
- Receiving hours: M - F 9:00 am to 3:00 pm.
- All shipments must be prepaid: collect shipments will be refused.
- VISTA does not accept shipments that are *not* consigned to VISTA. Such shipments will be refused.
- All shipments to the Advance Warehouse must arrive by: **FEBRUARY 4, 2022**

### Direct to Show Site Shipping Address

TO: Exhibiting Company Name and Booth #  
FOR: **WEST 2022**  
c/o VISTA CONVENTION SERVICES  
San Diego Convention Center - Halls D-H  
111 West Harbor Drive  
San Diego, CA 92101

- Use this address and information on your inbound bill of lading if shipping your freight Direct to Show Site.
- Please use the freight labels provided in this service manual.
- All shipments must be prepaid: collect shipments will be refused.
- VISTA does not accept shipments that are *not* consigned to VISTA. Such shipments will be refused.
- Shipments will be received at the facility no sooner than:  
**FEBRUARY 14, 2022 during move-in hours.**

### Empty Containers, Labels

Exhibitors with crates or boxes that need to be returned to pack up booth equipment at the end of the show must affix empty labels on the containers as soon as they are empty. Empty labels will be available at the VISTA Service Desk. Affixing the labels is the sole responsibility of the exhibitor. VISTA assumes no responsibility for removal of containers with old empty labels, improper information on labels or valuables stored in containers with empty labels.

Empty containers will be removed from the floor and stored until the close of the show. You will not have access to empty containers during the show. In most cases, empty containers may not be stored in your booth during the show as it is considered a fire hazard.

### Outbound Bill of Lading

Outbound shipping is not an automatic process. Outbound Bills of Lading must be completed and turned in to the VISTA Service Desk: **do not leave outbound Bills of Lading in your booth.**

Exhibitors who choose to ship outbound materials via any carrier other than the official show carrier must advise carrier to be checked in at the VISTA Service Desk by the driver check-in time specified on the *Show Details* page. Drivers are placed in line for loading on a first-come, first-serve basis, provided the exhibitor is completely packed and a Bill of Lading has been turned in to the Service Desk.

Drivers whose Bills of Lading have not been turned in will be placed in a holding queue until the booth is packed and the Bill of Lading is turned in. Should your carrier fail to check in by the designated time, VISTA reserves the right to re-route the shipment via the official show carrier as necessary, at the exhibitor's expense.





6. Rates are based on incoming weight only. All weights are rounded off to the next cwt. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
7. Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
8. Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. Vista assumes no responsibility for removal of containers with old empty labels, mislabeled or valuables stored inside containers while containers are in storage.
9. Outbound shipping labels & bills-of-lading will be available at the Service Desk. Exhibitor or his representative must pack & label their exhibit material, turn in bill-of-lading for each shipment at the Service Desk before leaving the Show. Vista will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick-up by the removal date of the Show Vista reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by Vista.

**LIMITS OF LIABILITY AND RESPONSIBILITY**

10.
  - A. Vista Convention Services, Inc. shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
  - B. Vista Convention Services, Inc. shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
  - C. Vista Convention Services, Inc. shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the Show. Bill-of-lading covering outgoing shipments, which are furnished by Vista Convention Services, Inc. to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
  - D. Vista Convention Services, Inc. shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
  - E. Vista Convention Services, Inc. liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services, Inc. maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
  - F. Vista Convention Services, Inc. shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
  - G. The consignment or delivery of a shipment to Vista Convention Services, Inc. by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

**AUTHORIZATION TO PROVIDE MATERIAL HANDLING**

We hereby authorize Vista Convention Services, Inc. to handle our shipment(s) in accordance with the information above and on the reverse side of this form, and have read this order and agree to the terms and provisions hereof including those on the reverse side and acknowledge receipt of a copy. We agree that Vista will provide its services as our agent, and not as bailee or shipper, and if any employee of Vista shall sign a delivery receipt, bill-of-lading, or other documents, we agree that they will do so as our agent, and we accept the responsibility therefor.

We agree, in the event of a dispute with Vista relative to any loss or damage to any of our materials or equipment that we will not withhold payment of any amount due to them for drayage or any other services provided by Vista as an offset against the amount of the alleged loss or damage. Instead, we agree to pay Vista for the full amount of the invoice for all such charges, and we further agree that any claim we may have against Vista shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.

**THIS AUTHORIZATION MUST BE COMPLETED BELOW AND SENT TO VISTA CONVENTION SERVICES BEFORE FREIGHT SHIPMENTS CAN BE HANDLED**

|                                  |               |
|----------------------------------|---------------|
| Company Name _____               | Booth _____   |
| Street Address _____             | Phone # _____ |
| City _____ State _____ Zip _____ | Fax# _____    |
| Ordered by (Print or Type) _____ | E-Mail _____  |
| Signature _____                  | Title _____   |

***PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE BEFORE FREIGHT CAN BE HANDLED.***

**Credit Card Information**

M/C    VISA    AMEX / ACCOUNT #

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

**EXPIRATION DATE:** \_\_\_\_\_

**CUSTOMER CODE #:** \_\_\_\_\_

CARDHOLDERS SIGNATURE: \_\_\_\_\_ CARDHOLDERS NAME: \_\_\_\_\_

**MAIL OR FAX TO VISTA BEFORE DEADLINE DATE**

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**

# **WEST 2022 Marshaling Yard Information**

VISTA will be utilizing a marshaling yard for the  
move-in & move-out of  
WEST 2022.

The address is:  
2383 Faivre St. Chula Vista, CA 91911

The yard will be open for driver check in as follows:

Monday, 2/14 & Tuesday, 2/15 - 8am – 4:30pm

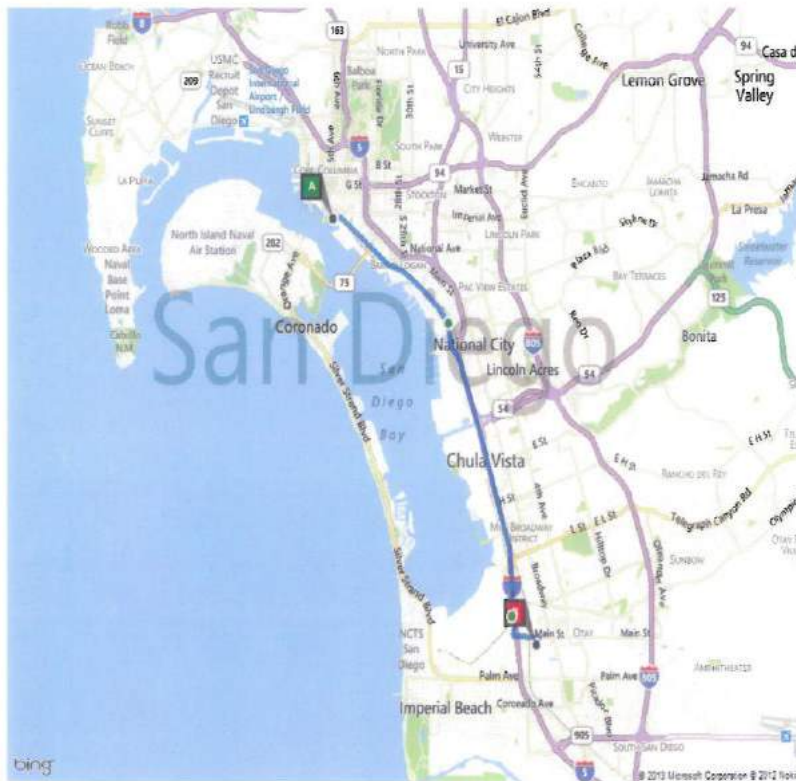
Friday, 2/18 - 8am – 6pm

Saturday, 2/19 - 8am – 12pm

Please note, overnight parking is not permitted.

## SDCC TO FAIVRE STREET MARSHALLING YARD

1. RIGHT ON HARBOR
2. GO 3.5 MILES AND ENTER I-5 SOUTH
3. EXIT 5B – MAIN STREET
4. TURN LEFT ONTO MAIN STREET
5. TURN RIGHT ONTO BROADWAY / EAST BEYER BLVD
6. TURN RIGHT ONTO FAIVRE STREET
7. YARD IS LOCATED AT THE END OF STREET ON THE LEFT
8. 2383 FAIVRE CHULA VISTA, CA 91911



\*\*\*DUE TO WEIGHT LIMITATIONS DO NOT USE JAQUA STREET AS A SHORTCUT BETWEEN MAIN AND FAIVRE STREET\*\*\*

## FAIVRE STREET MARSHALLING YARD TO SDCC:

1. EXIT THE YARD ONTO FAIVRE STREET
2. TURN RIGHT ONTO EAST BEYER BLVD
3. TURN RIGHT ONTO PALM AVENUE
4. TAKE I-5 NORTH AND EXIT 11A - HARBOR BLVD
5. GO 3.5 MILES TO PARK BLVD
6. TURN LEFT ONTO PARK BLVD AND LINE UP IN TRUCK LANE



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## MATERIAL HANDLING TIPS

### Shipping Inbound:

- **Advance To Warehouse** - ensure your shipment arrives by the deadline date **FEBRUARY 4, 2022** to avoid additional surcharges.
- **Direct to Show Site** - shipments will be received starting **FEBRUARY 14, 2022** during posted Exhibitor Move-in hours.
- Clearly mark your company name, booth number and **WEST 2022** on all labels.
- Material Handling is charged per shipment. To avoid multiple charges, ship all your pieces together.
- Shipments arriving at the same time from different destinations are considered separate shipments.
- Please be aware that small package handlers may split shipments resulting in Vista receiving multiple shipments.
- Make sure your shipment arrives with a certified weight ticket to help avoid Special Handling charges.

### Storing Empty Containers:

- Pickup empty labels at the Vista Service Desk.
- Place a label on each container with your company name and booth number.
- Labeled containers will be picked up periodically and stored during the show.
- Once containers are placed in empty storage there will be no access to those containers.
- At the close of the show, the empty containers will be returned to your booth in random order.

### Shipping Outbound:

- Schedule your carrier for pickup at the appropriate time if you are not shipping via the show carrier.
- Each individual shipment destination must have a completed Bill of Lading.
- Each piece must be individually labeled. Pre-printed shipping labels are available at the Vista Service desk.
- When materials are packed, labeled and ready to be shipped, bring the completed Bill of Lading to the Vista Service Desk.

### Consolidate Your Shipment:

- Separate shipments received by Vista will not be combined. The minimum 200 lb. charge applies to each shipment received.
- Consolidate your shipment whenever possible to avoid multiple minimum charges.

#### **SAMPLE:**

1 piece weighing 36 lbs. charged @ 200 lb. minimum x \$100.00 per CWT = \$200.00

1 piece weighing 62 lbs. charged @ 200 lb. minimum x \$100.00 per CWT = \$200.00

1 piece weighing 54 lbs. charged @ 200 lb. minimum x \$100.00 per CWT = \$200.00

**TOTAL cost of three shipments arriving separately: \$600.00**

**OR**

3 pieces totaling 152 lbs @ 200 lb minimum x \$100.00 per CWT = \$200.00

**TOTAL cost of one consolidated shipment: \$200.00 Savings of \$400.00**

- Shipments arriving at the same time from different destinations are considered separate shipments.
- Please be aware that small package handlers may split shipments resulting in Vista receiving multiple shipments.



**ADVANCE WAREHOUSE**

**EXHIBIT MATERIAL**



**Rush to:**

**c/o YRC  
9525 Padgett Street  
San Diego, CA 92126**

**WEST 2022**

**San Diego Convention Center-Halls D-H  
San Diego, CA  
FEBRUARY 16-18, 2022**

Exhibitor \_\_\_\_\_

Booth \_\_\_\_\_

**Late to warehouse charges apply after:  
FEBRUARY 4, 2022**

**ADVANCE WAREHOUSE**

**EXHIBIT MATERIAL**



**Rush to:**

**c/o YRC  
9525 Padgett Street  
San Diego, CA 92126**

**WEST 2022**

**San Diego Convention Center-Halls D-H  
San Diego, CA  
FEBRUARY 16-18, 2022**

Exhibitor \_\_\_\_\_

Booth \_\_\_\_\_

**Late to warehouse charges apply after:  
FEBRUARY 4, 2022**

- These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment to the advance warehouse.
- Please make additional copies of these labels as needed.

**Important notes: Warehouse is not temperature controlled.**

**Hazardous materials will not be accepted at the warehouse.**

**DIRECT TO SHOW SITE**

**EXHIBIT MATERIAL**



**Rush to:**

**San Diego Convention Center-Halls D-H  
111 West Harbor Drive  
San Diego, CA 92101**

**WEST 2022**

**San Diego Convention Center-Halls D-H  
San Diego, CA  
FEBRUARY 16-18, 2022**

Exhibitor \_\_\_\_\_

Booth \_\_\_\_\_

**Do not deliver prior to:  
FEBRUARY 14, 2022**

**DIRECT TO SHOW SITE**

**EXHIBIT MATERIAL**



**Rush to:**

**San Diego Convention Center-Halls D-H  
111 West Harbor Drive  
San Diego, CA 92101**

**WEST 2022**

**San Diego Convention Center-Halls D-H  
San Diego, CA  
FEBRUARY 16-18, 2022**

Exhibitor \_\_\_\_\_

Booth \_\_\_\_\_

**Do not deliver prior to:  
FEBRUARY 14, 2022**

- These shipping labels are provided for your convenience to assist in preparing shipments direct to the show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.

**Important note: Hazardous materials will not be accepted at show site.**



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**MOBILE EQUIPMENT**

Submit this form if you will display a vehicle at show site. This form must be received by VISTA prior to vehicles being received. Enter the Total below on Payment Authorization/Order Summary form. Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: FEBRUARY 1, 2022**

**Fire Regulations**

- Vehicles may only be displayed in accordance with local fire regulations.
- Fuel supplies in vehicles shall not exceed 1/4 of a tank of gas.
- All motor vehicle tanks containing fuel shall be furnished with locking type caps or sealed with tape.

**Vehicle Delivery**

Please contact Tarri Bradley, tbradley@vistacs.com to confirm appointment

| Day | Date | Time |
|-----|------|------|
|     |      |      |

**Rate / Calculate**

| # Vehicles |   | Round Trip Spotting Fee |   | Subtotal |
|------------|---|-------------------------|---|----------|
|            | x | \$378.00                | = | \$       |

**Notes**

- The Mobile Equipment rate applies to motorized vehicles only.
- If your equipment does not move under its own power, please call VISTA for a price quote.
- Display materials transported in display vehicles are subject to material handling charges.
- Weights will be estimated by VISTA unless documentation is provided.

**Terms / Order Estimate**

Transfer this total to the Payment Authorization/Order Summary form.

**Total** \$ \_\_\_\_\_

**EXHIBITING COMPANY:** \_\_\_\_\_ **BOOTH #:** \_\_\_\_\_

**Email orders to: ORDERS@VISTACS.COM before deadline date!**



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## BILL OF LADING REQUEST

Complete this form to request a pre-printed outbound bill of lading and shipping labels for your outbound shipment. Forms and labels will be delivered to your booth at show site.

Requests should be submitted by: **FEBRUARY 1, 2022**

### Outbound Shipping Information

Ship to (Company): \_\_\_\_\_  
Attention: \_\_\_\_\_  
Destination (Street Address): \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Shipping Method

Ground:  YRC  Other Ground \_\_\_\_\_  
Air:  YRC  Other Air \_\_\_\_\_  
 Next Day  2nd Day  Deferred

### Freight Charges Guaranteed By

Company/Exhibitor: \_\_\_\_\_  
Attention: \_\_\_\_\_  
Permanent Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Shipping Labels Request

# of Shipping Labels Requested: \_\_\_\_\_  
Exhibitors using FedEx or UPS must provide pre-printed labels with their account number.

### Notes

Please complete one form per shipment. **Do not leave Bills of Lading in your booth.**  
Please review the *Material Handling Information*, *Material Handling Rate Schedule*, and *Limits of Liability* forms.

**Company Name:** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



**THE SHOW CAN'T  
GO ON UNTIL THE  
SHOW SHOWS UP.**

***EXHIBIT SERVICES***

RELIABLE, AFFORDABLE SERVICE FOR TRADE SHOWS





# BEFORE YOUR NEXT SHOW, LET OUR DEDICATED EXHIBIT SERVICES TEAM SHOW YOU HOW

You have enough to worry about at a trade show. Let us worry about your exhibit. YRC Freight Exhibit Services is the best value in the shipping industry. That means you can rest easy knowing that your booth will show up on time and on budget.

## ON TIME. ON BUDGET. AND SUPPORT TEAMS ON SITE AND ON CALL WHENEVER YOU NEED THEM.

- Best value on trade show shipping in the industry
- Inbound trade show shipments automatically move on our faster network for quicker, more reliable service with reduced handling
- 30 days storage included prior to the show – saves money when moving from show to show
- No detention fees at trade shows
- No extra fees for weekend/after hours pickups
- On-site Exhibit Managers monitor your inbound shipments for on-time, easy move-ins and customer service representatives are available at 1-800-531-EXPO
- We have North America's most comprehensive network coverage and services specifically designed for cross-border trade show shipping

**CONTACT YOUR YRC FREIGHT EXHIBIT SERVICE SPECIALIST**  
PHONE: 1-800-531-EXPO (3976)  
EMAIL: [exhibit.services@yrcfreight.com](mailto:exhibit.services@yrcfreight.com)







6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## ACCESSIBLE STORAGE

*Accessible storage will be available to you at this show. If you need to store and access materials that you do not have space for in your booth, such as back up equipment or hand-outs for attendees, accessible storage is an area at show site designated to hold these items for you.*

***This is NOT an order form. This service must be ordered on-site.***

### Notes

- You must sign up for this service and pick up your labels at the VISTA Services desk.
- All freight received at the show will be delivered to your booth space first, and will be placed in accessible storage when properly labeled.
- This is not secured storage.
- This is not empty storage.
- Accessible storage items may not be the first items returned to your booth at the close of the show.
- There will be a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.

### Storage Rates

- The rate for accessible storage is \$150.00 per skid, plus access rates.

### Access Rates

- There is a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.



**DISCOUNT  
DEADLINE DATE:  
JANUARY 14, 2022**

6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## INTENT TO USE NON-OFFICIAL CONTRACTORS

*Submit this form if the exhibiting company intends to use a contractor other than VISTA Convention Services. If the exhibiting company fails to comply with any or all of the requirements listed below, the non-official contractor will not be permitted to service your exhibit, and VISTA Convention Services must be hired for installation and dismantle labor. The non-official contractor will be able to provide supervision only.*

### Contractor Requirements

Non-Official, exhibitor appointed contractors must use labor supplied by Vista Convention Services unless the following requirements are fulfilled:

Exhibitors must return this completed form to Vista Convention Services at least thirty (30) days prior to the show.

Non-official (EAC) contractors must **submit proof of adequate insurance**, in the form of an original policy rider, listing VISTA as an additional insured, furnished by their broker to VISTA's office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation Insurance.

Non-official (EAC) contractors must furnish show management the names, addresses and telephone numbers of key executives for emergency contact.

**All personnel must be properly badged at show site. ESCA badges are required at the SDCC.**

**ALL booth cleaning is an exclusive of the SDCC. EAC's are not permitted to vacuum carpet in the booths.**

Non-official installation and dismantle contractors may provide supervision. Non-official (EAC) contractors are allowed on the exhibit floor only during official installation and dismantle hours, providing the information above is supplied.

### Non-Official (EAC) Contractor Information

Non-Official (EAC) Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact In Booth: \_\_\_\_\_ Cell #: \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ BOOTH # \_\_\_\_\_

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## LABOR GUIDELINES

*We have provided these definitions to acquaint you with specific guidelines for labor. Trade shows, conventions and special events in this vicinity are governed by local union contracts. Please review the following information in order to better understand the applicable union jurisdictions. If you have any questions once you have read this, please address them directly to VISTA Convention Services.*

### MATERIAL HANDLING

The Teamsters union claims jurisdiction over the operation of all material handling equipment, all unloading and reloading, and handling of empty containers. An exhibitor may only move material that can be hand-carried by one person in one trip. Hand-carried is defined as small cartons, packages, or portable laptop computers that usually weight less than 30 pounds. This union claims jurisdiction under all other circumstances. No one, other than the official contractor's employees, is allowed to use dollies, hand trucks, or other mechanical equipment. This includes, but is not limited to, I&D, hotel, and facility employees.

VISTA Convention Services has the responsibility of receiving and handling all exhibit material and empty crates. It is our responsibility to manage the docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition. VISTA will not be responsible, however, for any material they do not handle.

### BOOTH LABOR

The Decorators Union claim jurisdiction over all set-up and dismantling of exhibits including signs and carpet installation. This does not apply to the unpacking and placement of your merchandise (items produced by you for sales, scheduled for display in your booth, or literature describing same). Any installation of exhibits or displays which requires the use of hand tools, more than one person, longer than 30 minutes to install (including crating or uncrating), or exceeds ten feet in any direction, shall be installed by employees covered by the agreement.

### SAFETY

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. VISTA cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in the assembly/dismantle of your booth, please order labor on the enclosed *Labor Order* form and the necessary ladders and tools will be provided.

### GRATUITIES

VISTA Convention Services requests that exhibitors do not tip our employees. Do not give coffee breaks other than mid-morning and mid-afternoon when union employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a VISTA supervisor. Employees of VISTA are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all VISTA employees.

### IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed directly to VISTA management personnel. It is recommended that any questions arising with regard to union jurisdiction or practices should be directed to a management representative of VISTA.





6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 FEBRUARY 1, 2022**

**LABOR ORDER FORM**

**LABOR FOR INSTALLATION & DISMANTLING OF EXHIBITS**

**Straight Time:**  
 Advance Rate    Standard Rate  
**\$135.00/hr.**    **\$168.75/hr.**  
 one hour minimum per worker  
 thereafter 1/2 hr. increments  
 ST: 8:00 AM to 4:30 PM  
 Monday through Friday

**OverTime:**  
 Advance Rate    Standard Rate  
**\$235.00/hr.**    **\$293.75/hr.**  
 one hour minimum per worker  
 thereafter 1/2 hr. increments  
 OT: 4:30 PM to 8:00 AM  
 Monday through Friday  
 and all hours on Saturday and Sunday & union  
 holidays

**ALL LABOR ORDERS RECEIVED AFTER THE DEADLINE DATE OR PLACED AT SHOWSITE WILL BE CHARGED AT THE STANDARD RATE.**

**NOTE:** 8:00 AM is the only guaranteed starting time. All the other orders will be filled as labor is available. All labor must be signed in/out at the Service Desk. Exhibitors not checked in by their requested starting times are subject to a 1 hour minimum charge per man ordered, unless we received written cancellation 24 hours prior to starting time.

PLEASE INDICATE SERVICE REQUIRED:

**PLAN A - EXHIBITOR'S SUPERVISION** All work performed must be under the supervision of the Exhibitor.

|           | # MEN | DATE | TIME | APPROX. HOURS |
|-----------|-------|------|------|---------------|
| SET-UP    |       |      |      |               |
| DISMANTLE |       |      |      |               |

**PLAN B - VISTA SUPERVISION** Hourly rate plus 35% Supervision Charge/Minimum Advance-\$50.00 / Standard \$60.00

Name of Carrier \_\_\_\_\_ # Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Skids \_\_\_\_\_

Shipped to:  Warehouse  Showsite  Display Includes Carpet  Vista's Rental Carpet

**Please include Set-up Plans with Order**

After Dismantle Return Display To: \_\_\_\_\_

\_\_\_\_\_ VIA \_\_\_\_\_  
 Vista shall not be responsible for damage, loss, or theft of display installed and/or dismantled under our Supervision. Vista shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booths for reloading after the show.

Company Name \_\_\_\_\_ Booth \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

**Email orders to: ORDERS@VISTACS.COM before deadline date!**



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 FEBRUARY 1, 2022**

## FORKLIFT / RIGGING LABOR ORDER FORM

Order rigging labor **only** if you need to assemble, move, unskid, relocate, unpack heavy equipment, after it has been delivered to your booth.

**PLEASE NOTE:** Exhibitors are allowed a one-time spotting of equipment or machinery (within 6" tolerance) in its initial delivery as handled from carrier to booth, provided exhibitor or his representative is present at time of delivery to booth. It is not necessary to order rigging labor for this function. However, any additional movement or unskidding at exhibit booth will require a rigging order. Do not order rigging labor for motorized or mobile equipment.

Workmen and material handling equipment ordered for the start of the day will be provided at 8:00 AM. Any orders, after 8:00AM, will be assigned after finishing earlier requests.

Exhibitors must verify any rigging labor and material handling equipment orders on the show floor. All workmen and material handling equipment must be signed in and out at the Service Desk. Cancellation of any advance order for rigging labor or material handling equipment must be at least 24 hours in advance.

|   |   |                     |                   |                    |               |
|---|---|---------------------|-------------------|--------------------|---------------|
| <b>Rigging crew consists of:</b>  | <b>Forklift w/Operator<br/>1 or 2 Riggers</b> |                     |                   |                    |               |
| There is a minimum charge of one hour per crew member. Half-hour increments will apply after the first hour. Straight time rates apply 8:00AM - 4:30 PM weekdays, overtime 4:30 PM to 8:00 AM weekdays and all hours on Saturday and Sunday and union holidays. |   |                     |                   |                    |               |
|   | <u>ADVANCE-ST</u>                             | <u>STANDARD-ST</u>  | <u>ADVANCE-OT</u> | <u>STANDARD-OT</u> |               |
| <b>5K FORKLIFT</b>  | \$232.00 per hour                             | \$290.00 per hour   | \$313.00 per hour | \$435.00 per hour  |               |
| <b>4 - STAGE FORKLIFT<br/>w/OPERATOR - (up to 5,000 lbs. capacity)</b>  | \$483.75 per hour                             | \$604.69 per hour   | \$561.75 per hour | \$907.04 per hour  |               |
| <i>Larger forklift and/or crane service is available by advance request.</i>  |   |                     |                   |                    |               |
| <b>RIGGING LABOR REQUEST</b>  |   |                     |                   |                    |               |
|   | 5,000 lbs. forklift<br>w/operator             | # Riggers<br>1 or 2 | Date              | Time               | Approx. Hours |
| <b>SET-UP:</b>  |   |                     |                   |                    |               |
| <b>DISMANTLE:</b>   |   |                     |                   |                    |               |
| <b># Pieces to be spotted</b> _____ <b>Heaviest Pieces</b> _____ <b>4 - Stage Required</b> _____  |   |                     |                   |                    |               |

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

Street Address \_\_\_\_\_ Phone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_

Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

**Email orders to: [ORDERS@VISTACS.COM](mailto:ORDERS@VISTACS.COM) before deadline date!**



6575 Delilah Road P: 609-485-2421  
 PO Box 3000 F: 609-485-2392  
 Pleasantville, NJ 08232  
 WWW.VISTACS.COM

**DISCOUNT  
 DEADLINE DATE:  
 FEBRUARY 1, 2022**

**HANGING OF CEILING SIGNS ORDER FORM**

VISTA Convention Services reserves the right to assemble, install, and dismantle all "Hanging Signs", with approved devices and type of cable to safely hang sign.

- \* All signs must be approved by Show Management and Vista Convention Services, prior to hanging.
- \* Signs requiring electrical must be in working order and in accordance with the National Electrical Code. *Place electrical on appropriate form.*
- \* **All sign orders must be received in Advance of Deadline Date. All orders received after the Deadline Date will be charged an additional 25%. Orders received at the Service Desk are subject to availability and a 50% surcharge.**
- \* Complete plans must be provided and forwarded to VISTA Convention Services together with the completed Sign Hanging Order Form.

**RATES FOR HANGING SIGNS:**

*If sign requires assembly, dismantle, installation of supporting devices or hoisting cable, work will be done on a Time and Material basis by Vista Convention Services. Any materials used for the hanging of signs, will be invoiced accordingly.*

**There will be a minimum charge of 1 hr. per crew on Installation and 1 hr. minimum charge per crew on Dismantle.**

**HIGH LIFT AND CARPENTERS - Two (2) Man Crew Required**

**Straight Time** \$513.75 per hr. - 2 man crew & lift.

8:00 AM - 4:30 PM Monday through Friday

**Overtime**

4:30 PM to 8:30 AM \$789.75 per hr. - 2 man crew & lift.

Monday thru Friday, and all hours on Saturday and Sunday and union holidays

Vista Supervision \_\_\_ add 30%

Pick Points \_\_\_ \$175.00 ea.

|                             | <u>Advance</u>     | <u>Standard</u>     |
|-----------------------------|--------------------|---------------------|
| ___ Truss-12" Box Silver    | \$15.75per ft. ___ | \$20.50 per ft. ___ |
| ___ Truss-12" Corner Silver | \$94.50 each ___   | \$123.00 each ___   |
| ___ 1/2 Ton Chain Motor     | \$446.25 each ___  | \$580.00 each ___   |

**THE FOLLOWING INFORMATION MUST BE COMPLETED FOR THE ACCURATE HANGING OF SIGN:**

DATE REQUIRED \_\_\_\_\_  
 TYPE OF SIGN:  Wood  Metal  Cloth Banner  Other \_\_\_\_\_  
 SIZE OF SIGN: \_\_\_\_\_ Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_ Weight \_\_\_\_\_  
 SHAPE OF SIGN:  Square  Rectangle  Circle  Triangle  Other \_\_\_\_\_  
 ASSEMBLY REQUIRED:  Yes  No  \_\_\_\_\_  
 NUMBER OF FEET FROM FLOOR TO TOP OF SIGN \_\_\_\_\_  
 NUMBER OF FEET IN FROM FRONT OF BOOTH \_\_\_\_\_  
 NUMBER OF FEET IN FROM LEFT EDGE OF SIGN \_\_\_\_\_

Company Name \_\_\_\_\_ Booth \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

**Email orders to: ORDERS@VISTACS.COM before deadline date!**

**ADVANCE WAREHOUSE**

**HANGING SIGN**



**Rush to:**

**c/o YRC  
9525 Padgett Street  
San Diego, CA 92126**

**WEST 2022**

**San Diego Convention Center-Halls D-H  
San Diego, CA  
FEBRUARY 16-18, 2022**

Exhibitor \_\_\_\_\_

Booth \_\_\_\_\_

**Late to warehouse charges apply after:  
FEBRUARY 4, 2022**

**ADVANCE WAREHOUSE**

**HANGING SIGN**



**Rush to:**

**c/o YRC  
9525 Padgett Street  
San Diego, CA 92126**

**WEST 2022**

**San Diego Convention Center-Halls D-H  
San Diego, CA  
FEBRUARY 16-18, 2022**

Exhibitor \_\_\_\_\_

Booth \_\_\_\_\_

**Late to warehouse charges apply after:  
FEBRUARY 4, 2022**

- These shipping labels are provided for your **HANGING SIGN ONLY**.
- Please print in color if possible.
- **ALL HANGING SIGNS MUST BE RECEIVED BY FEBRUARY 4, 2022.**



6575 Delilah Road  
PO Box 3000  
Pleasantville, NJ 08232

P: 609-485-2421  
F: 609-485-2392

## FIRE REGULATIONS

### BOOTH CONSTRUCTION

Booths, platforms and space dividers shall be of materials that are rendered flame-retardant, satisfactory to the local fire department representatives. Coverings for counters or tables used within or as a part of the booth shall be flame-retardant. All electrical wiring and apparatus shall be of a 3-wire UL type approved.

### PERMITS

A permit shall be required for the following:

- Display and operation of any heater, barbecue, heat-producing or open flame device, candles, lamps, lanterns, torches, etc.
- Display or operation of any electrical, mechanical, or chemical device which may be deemed hazardous by the local fire department.
- Use or storage of flammable liquids and dangerous chemicals.
- Display of any internal combustion engine (special requirements available upon request).
- Use of any compressed gases (permit required for 32CF bottles 1/2 full or less).

### OBSTRUCTIONS

Aisles and exits, as designated on approved show plans, shall be kept clean, clear and free of obstacles. Booth construction shall be substantial and fixed in position in specified areas for the duration of the show. Easels, signs, etc., shall not be placed beyond the booth area into aisles. Firefighting equipment shall be provided and maintained in accessible, easily-seen locations and may be required to be posted with designating signs.

### FLAME RETARDANT TREATMENT

All decorations, drapes, signs, banners, acoustical materials, cotton, paper, hay, straw, moss, split bamboo, plastic cloth and similar materials shall be flame-retardant unless smaller than 1,232 square inches (28" x 44") if separated from other combustibles by a minimum of 12" horizontally and 24" vertically. Oil cloth, tar paper, nylon and certain other plastic materials cannot be made flame retardant, therefore their use is prohibited .

### COMBUSTIBLES

Literature on display shall be limited to reasonable quantities (one-day supply). Reserve supplies shall be kept in closed containers and stored in a neat and compact manner in a location approved by the fire department. All exhibit and display empty cartons must be stored in an approved drayage area. If show is under a 24-hour approved manned security program, automobiles are allowed to retain 1 gallon or less of fuel, and gas caps must be taped. Batteries are to be disconnected and taped.

*Storage behind booth backwall is strictly prohibited.*





2021  
**TRADE SHOW**  
FURNISHINGS  
.....  
**KIT CATALOG**



## BLANC



**Blanc Sofa**  
Bright White Leather  
75"W x 35"D x 35"H



**Blanc Loveseat**  
Bright White Leather  
54"W x 35"D x 35"H



**Blanc Chair**  
Bright White Leather  
33"W x 35"D x 35"H



**Blanc Bench Ottoman**  
Bright White Leather  
48"W x 24"D x 18"H



**Blanc Cube Ottoman**  
Bright White Leather  
17"Square x 17"H

## WHISPER



**Whisper Sofa**  
White Leather  
87"W x 37"D x 35"H



**Whisper Loveseat**  
White Leather  
61"W x 37"D x 35"H



**Whisper Chair**  
White Leather  
35"W x 37"D x 35"H

## WHISPER



### Whisper Bench Ottoman

White Leather  
60"W x 24"D x 17"H



### Whisper Square Ottoman

White Leather  
40"Square x 17"H



### Whisper Round Ottoman

White Leather  
46"Round x 17"H

## FUNCTION

Modular Seating Collection



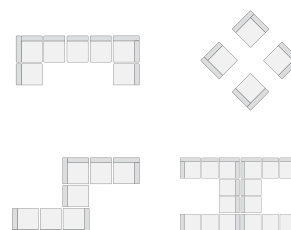
### Function Armless Chair

White Leather  
28"Square x 29"H



### Function Corner

White Leather  
28"Square x 29"H



## CONTINENTAL

Modular Seating Collection



### Continental Curved Loveseat

White Leather  
82"W x 34"D x 31"H



### Continental Reverse Curved Loveseat

White Leather  
72"W x 34"D x 31"H



### Continental Wedge Ottoman

White Leather  
30"W x 34"D x 19"H



## CONTINENTAL

Modular Seating Collection



### Continental Curved Bench

White Leather  
70"W x 26"D x 19"H



### Continental Half Moon Ottoman

White Leather  
33"W x 19"D x 19"H

## SOPHISTICATION

Modular Seating Collection



### Sophistication Sofa

White Leather  
72"W x 31"D x 48"H



### Sophistication Loveseat

White Leather  
48"W x 31"D x 48"H



### Sophistication Chair

White Leather  
24"W x 31"D x 48"H



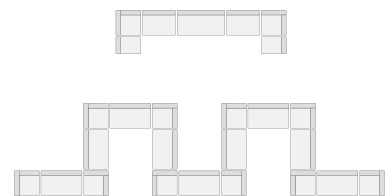
### Sophistication Corner

White Leather  
31"Square x 48"H



### Sophistication Ottoman

White Leather  
31"Square x 19"H





# BOCA

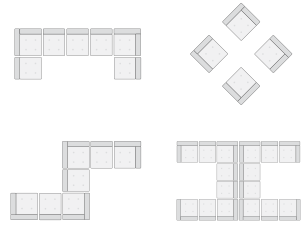
Modular Seating Collection



**Boca Corner**  
Black Leather  
22"W x 27"D x 30"H



**Boca Armless**  
Black Leather  
27"Square x 30"H



# METRO



**Metro Sofa**  
Black Leather  
85"W x 35"D x 35"H



**Metro Loveseat**  
Black Leather  
60"W x 35"D x 35"H



**Metro Chair**  
Black Leather  
35"Square x 35"H



**Metro Square Ottoman**  
Black Leather  
40"Square x 17"H



**Metro Bench Ottoman**  
Black Leather  
60"W x 24"D x 17"H

## SUAVE MIDNIGHT



### Suave Midnight Sofa

Midnight Suede  
77"W x 36"D x 33"H



### Suave Midnight Loveseat

Midnight Suede  
54"W x 36"D x 33"H



### Suave Midnight Chair

Midnight Suede  
32"W x 36"D x 33"H

## GRAMMERCY

Modular Seating Collection



### Grammercy Sofa

Charcoal Leather  
82"W x 36"D x 36"H



### Grammercy Loveseat

Charcoal Leather  
57"W x 36"D x 36"H



### Grammercy Chair

Charcoal Leather  
28"W x 36"D x 36"H



### Grammercy Corner

Charcoal Leather  
36"Square x 36"H



### Grammercy Round Ottoman

Charcoal Leather  
46"Round x 17"H



### Grammercy Square Ottoman

Charcoal Leather  
40"Square x 17"H  
Also Available in Bench Ottoman  
60"W x 24"D x 17"H

## PARMA



**Parma Sofa**  
Brown Leather  
79"W x 37"D x 36"H



**Parma Loveseat**  
Brown Leather  
56"W x 37"D x 36"H



**Parma Chair**  
Brown Leather  
33"W x 37"D x 36"H



**Parma Bench Ottoman**  
Brown Leather  
60"W x 24"D x 17"H

## MONTANA MOCHA



**Montana Mocha Sofa**  
Mocha Tan Fabric  
79"W x 35"D x 34"H



**Montana Mocha Loveseat**  
Mocha Tan Fabric  
57"W x 35"D x 34"H



**Montana Mocha Chair**  
Mocha Tan Fabric  
35"Square x 34"H

## MADISON



### **Madison Sofa**

Tan Fabric  
86"W x 34"D x 34"H



### **Madison Chair**

Tan Fabric  
33"W x 34"D x 34"H



### **Madison Sky Bench**

Teal Fabric  
48"W x 24"D x 17"H



### **Madison Ottoman - Willow**

Green Fabric  
24"Square x 17"H



### **Madison Ottoman - Sand Dollar**

Tan Fabric  
24"Square x 17"H



### **Madison Ottoman - Apricot**

Orange Fabric  
24"Square x 17"H



### **Madison Ottoman - Sunflower**

Yellow Fabric  
24"Square x 17"H

## CHANDLER



### Chandler Sofa

Red Leather  
76"W x 37"D x 35"H



### Chandler Loveseat

Red Leather  
53"W x 37"D x 35"H



### Chandler Chair

Red Leather  
31"W x 37"D x 35"H



### Chandler Bench Ottoman

Red Leather  
60"W x 24"D x 17"H

## EVOKE



### Evoke Sofa

Coffee Resin Frame with Tan Cushions  
81"W x 35"D x 27"H



### Evoke Chair

Coffee Resin Frame with Tan Cushions  
33"W x 35"D x 27"H



### Evoke Cocktail Table

Coffee Resin Frame  
48"W x 24"D x 18"H



## EVOKE

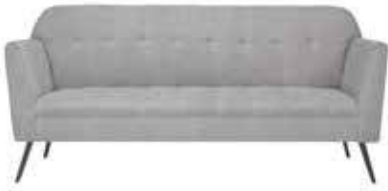


**Evoke End Table**  
Coffee Resin Frame  
24"W x 28"D x 25"H



**Evoke Cube Table**  
Coffee Resin Frame  
18"Square x 18"H

## NIKO



**Niko Sofa**  
Grey Microfiber  
81"W x 30"D x 38"H



**Niko Loveseat**  
Grey Microfiber  
58"W x 30"D x 38"H



**Niko Chair**  
Grey Microfiber  
31"W x 30"D x 38"H

## STAGE CHAIRS



**Midnight Stage Chair**  
Midnight Microfiber  
25"W x 26"D x 37"H



**Chamois Stage Chair**  
Beige Microfiber  
25"W x 26"D x 37"H



**Buckskin Stage Chair**  
Tan Microfiber  
25"W x 26"D x 37"H

## STAGE CHAIRS



### Empire Chair

- Black Leather
  - White Leather
- 28"W x 32"D x 32"H



### Tulip Chair

- Black Fabric/Tilt Back/Caster Feet  
27"W x 26"D x 35"H



### Monarch Chair

- Bright White Leather  
28"Square x 30"H

## OTTOMANS & BENCHES



### Curved Bench

- Continental White Leather  
70"W x 26"D x 19"H



### Square Ottoman

- Metro Black Leather
  - Whisper White Leather
  - Grammercy Charcoal Leather
- 40"Square x 17"H



### Bench Ottoman

- Metro Black Leather
  - Whisper White Leather
  - Chandler Red Leather
  - Grammercy Charcoal Leather
  - Parma Brown Leather
- 60"W x 24"D x 17"H



### Essentials Storage Ottoman

- White Leather with Locking Mechanism  
48"W x 24"D x 20"H  
Lock Not Included



### Round Ottoman

- Grammercy Charcoal Leather
  - Whisper White Leather
- 46"Round x 17"H



### 1/4 Round Ottoman

- Grammercy Charcoal Leather
  - Whisper White Leather
- 34"W x 19"D x 17"H

## OTTOMANS & BENCHES



### **Madison Sky Bench**

Teal Fabric  
48"W x 24"D x 17"H



### **Madison Ottomans**

Left to Right: Willow, Sand Dollar, Apricot, Sunflower  
24"Square x 17"H

## BANQUETTES



### **Essentials Banquette**

White Leather  
60"Round x 48"H (2 Pieces)



### **Whisper Banquette**

White Leather  
59"Round x 38"H (2 Pieces)



### **Grammercy Banquette**

Charcoal Leather  
59"Round x 38"H (2 Pieces)

## TURNING BEDS



### **Essentials Turning Bed**

White Leather  
96"W x 48"D x 36"H

## CUBE OTTOMANS



### Cube Ottomans

From left to right: Blanc Bright White Leather (17" Square x 17"H), Whisper White Leather, Metro Black Leather, Red Vinyl, Green Vinyl, Blue Vinyl, Purple Vinyl  
18" Square x 18"H



### Essentials Turning Bed - Charged

White Leather  
96"W x 48"D x 25"H

*\*White slip cover available for black charging unit.  
\*Maximum of 1 bed per power source.*



### Boca Corner - Charged

Bright White Leather  
27" Square x 30"H

*\*Maximum of 4 daisy linked together per power source.*



### Boca Chair - Charged

Bright White Leather  
22"W x 27"D x 30"H

*\*Maximum of 4 daisy linked together per power source.*



### Aspen Bar Table - Charged

White / Brushed Steel  
72"W x 26"D x 42"H

*\*Maximum of 1 table per power source.*



### Aspen Cocktail Table - Charged

White / Brushed Steel  
48"W x 24"D x 18"H

*\*Maximum of 1 table per power source.*



### White Conference Table - Charged

White  
96"W x 43"D x 30"H

*\*Maximum of 1 table per power source.*



**Patrice Table Chair - Charged**

Bright White Leather  
28"W x 31"D x 31"H

*\*Maximum of 6 daisy linked together per power source.*



**Lincoln Bench - Charged**

Bright White Leather  
59"W x 39"D x 17"H

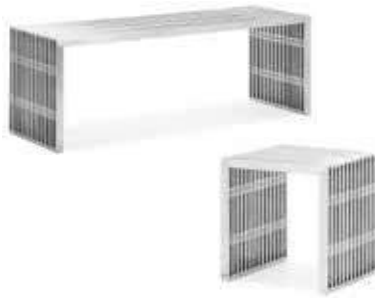
*\*Maximum of 3 daisy linked together per power source.*

OCCASIONAL TABLES



**Tribeca Tables**

End Table Wood/Black  
24"W x 28"D x 22"H  
Console Table Wood/Black  
48"W x 18"D x 30"H  
Cocktail Table Wood/Black  
48"W x 28"D x 19"H



**Novel Tables**

End Table Satin Steel  
15" Square x 16"H  
Cocktail Table Satin Steel  
46"W x 15"D x 16"H



**Aria Tables Red**

End Table Red/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Red/Brushed Steel  
44"W x 20"D x 18"H



**Aria Tables Green**

End Table Green/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Green/Brushed Steel  
44"W x 20"D x 18"H



**Aria Tables Blue**

End Table Blue/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Blue/Brushed Steel  
44"W x 20"D x 18"H



## OCCASIONAL TABLES



### Aria Tables Purple

End Table Purple/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Purple/Brushed Steel  
44"W x 20"D x 18"H



### Aria Tables White

End Table White/Brushed Steel  
24"W x 20"D x 22"H  
Console Table White/Brushed Steel  
44"W x 20"D x 30"H  
Cocktail Table White/Brushed Steel  
44"W x 20"D x 18"H



### Aria Tables Charcoal

End Table Storm Grey/Brushed Steel  
24"W x 20"H x 22"H  
Console Table Storm Grey/Brushed Steel  
44"W x 20"D x 30"H  
Cocktail Table Storm Grey/Brushed Steel  
44"W x 20"D x 18"H



### Fuze Tables

End Table Chrome/Zebra wood Laminate  
24"Square x 23"H  
Console Table Chrome/Zebra wood Laminate  
60"W x 16"D x 34"H  
Cocktail Table Chrome/Zebra wood Laminate  
40"Square x 16"H



### London Tables

End Table Chrome/Marble  
24"Square x 23"H  
Console Table Chrome/Marble  
60"W x 16"D x 34"H  
Cocktail Table Chrome/Marble  
40"Square x 16"H



### Brooklyn Tables

End Table Square - Chrome  
22"Square x 20"H  
End Table Round - Chrome  
20"Round x 20"H  
Cocktail Table Rectangle - Chrome  
42"W x 24"D x 16"H  
Cocktail Table Round - Chrome  
30"Round x 16"H



### Vivid Tables

End Table - Smoked Powder Coat Finish  
26"Square x 21"H  
Console Table - Smoked Powder Coat Finish  
50"W x 24"D x 30"H  
Cocktail Table - Smoked Powder Coat Finish  
50"W x 24"D x 16"H



### Club Tables

End Table  
44"W x 22"D x 18"H  
Cocktail Table  
22"Square x 18"H  
(Includes built in Wireless LED Lighting)



### Rose Table

17"Round x 17"H

## OCCASIONAL TABLES



**Zanzibar Table**

17"Square



**Cube End Tables**

■ Black 24"  
□ White 24"  
24"Square x 21"H



**Cube Cocktail Tables**

■ Black 24"  
□ White 24"  
24"Square x 16"H



**Phoebe Tables**

From left to right: Yellow, Lime Green, Rose, Gold, Teal  
17"Round x 22"H



**Hylton Tablet Table**

White/Brushed Steel  
18"W x 12"D x 28"H

## BARS & BAR BACKS



### VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit  
 72"W x 24"D x 42"H (Bar)  
 13"D x 18"H (Shelf)  
 \*Includes remote control



### VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit  
 48"W x 24"D x 42"H (Bar)  
 13"D x 18"H (Shelf)  
 \*Includes remote control



### Bar

■ Black with 2 shelves in back  
 □ White with 2 shelves in back  
 48"W x 16"D x 42"H



### Blox Bar Back

Walnut/Brushed Metal  
 30"W x 16"D x 86"H  
 Please Inquire About Shelf Dimensions



### Piazza Bar Back

■ Black  
 □ White  
 44"W x 12"D x 79"H  
 13"W x 14"H (Inside Shelf)

## BAR STOOLS



### Vienna Stool

- Gray Acrylic
  - Orange Acrylic
  - Teal Acrylic
- 17" Square x 39"H



### Cris Cross Bar Stool

- Espresso Leather
  - White Leather
- 15"W x 19"D x 41"H



### Escape Stool

- Natural Maple
- 20"W x 19"D x 46"H



### Silk Back Bar Stool

- Black
- White
- Blue
- Green
- Purple
- Red

17"W x 18"D x 42"H



### Euro Bar Stool

- Black
- 22"W x 24"D x 42"H



### Hourglass Bar Stool

- Black
  - White
- 18"W x 20"D x 43"H



### Equino Stool

- Black
  - White
- 15"W x 13"D x 35"H

## BAR STOOLS



**Clara Stool**  
White  
17"W x 21"D x 41"H



**Marcus Bar Stool**  
Steel  
17"Square (at footbase) x 29"H



**Regal Stool**  
Brown Leather  
19"W x 24"D x 45"H



**Caprice Stool**  
Black Fabric  
25"W x 26"D x 44"H



**Sonic Stool**  
Black  
22"W x 23"D x 42"H



**Nexus Stool**  
White  
19"W x 20"D x 44"H

## CAFE CHAIRS



**Vienna Chair**  
 ■ Gray Acrylic  
 ■ Orange Acrylic  
 ■ Teal Acrylic  
 21"Square x 32"H



**Silk Back Chair**  
 ■ Black ■ Green  
 ■ White ■ Purple  
 ■ Blue ■ Red  
 17"W x 18"D x 34"H



## CAFE CHAIRS



**Clara Chair**  
White  
18"W x 21"D x 34"H



**Leslie Chair**  
White  
17"W x 21"D x 31"H



**Criss Cross Chair**  
 Espresso Leather  
 White Leather  
 17"W x 21"D x 35"H



**Elio Chair**  
Steel  
17"Square x 33"H



**Caprice Chair**  
Black  
25"W x 24"D x 32"H



**Comet Chair**  
Black  
23"W x 22"D x 32"H (With Arms)  
19"W x 22"D x 32"H (Without Arms)



**Regal Dining Chair**  
Brown Leather  
19"W x 23"D x 38"H



**Sonic Chair**  
Black  
20"W x 21"D x 32"H



**Nexus Chair**  
White  
19"W x 22"D x 32"H

## CAFE CHAIRS



**Colin Chair**  
Natural Maple  
22"W x 19"D x 33"H

## BAR TABLES



**Euro Bar Table**  
Black/Black 30"  
30"Round x 42"H  
Black/Black 36"  
36"Round x 42"H



**Silk Bar Table**  
Black/Chrome 30"  
30"Round x 42"H  
Black/Chrome 36"  
36"Round x 42"H



**City Bar Table**  
Maple/Black 30"  
30"Round x 42"H  
Maple/Black 36"  
36"Round x 42"H



**Park Ave Bar Table**  
Maple/Chrome 30"  
30"Round x 42"H  
Maple/Chrome 36"  
36"Round x 42"H



**Summit Bar Table**  
White/Black 30"  
30"Round x 42"H  
White/Black 36"  
36"Round x 42"H



**Blanco Round Bar Table**  
White/Chrome 30"  
30"Round x 42"H  
White/Chrome 36"  
36"Round x 42"H

## BAR TABLES



**Fuze Bar Table**  
Zebrawood Laminate/Chrome  
36"Square x 42"H



**Blanco Square Bar Table**  
White/Chrome  
24"Square x 42"H



**Blanco Rectangle Bar Table**  
White/Chrome  
72"W x 24"D x 42"H



**Spectrum Bar Table Red**  
Red/Chrome  
24"Square x 42"H



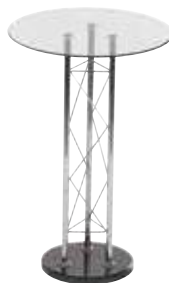
**Spectrum Bar Table Blue**  
Blue/Chrome  
24"Square x 42"H



**Spectrum Bar Table Purple**  
Purple/Chrome  
24"Square x 42"H



**Spectrum Bar Table Green**  
Green/Chrome  
24"Square x 42"H



**Chardonnay Bar Table**  
Clear Glass/Chrome  
31"Round x 42"H



**Zinc Bar Table**  
Chrome  
24"Round x 42"H

## BAR TABLES



**Aspen Bar Table**  
White/Brushed Steel  
72"W x 26"D x 42"H

## CAFÉ TABLES



**Euro Café Table**  
Black/Black 30"  
30"Round x 30"H  
Black/Black 36"  
36"Round x 30"H



**Silk Café Table**  
Black/Chrome 30"  
30"Round x 30"H  
Black/Chrome 36"  
36"Round x 30"H



**Park Ave Café Table**  
Maple/Chrome 30"  
30"Round x 30"H  
Maple/Chrome 36"  
36"Round x 30"H



**City Café Table**  
Maple/Black 30"  
30"Round x 30"H  
Maple/Black 36"  
36"Round x 30"H



**Summit Café Table**  
White/Black 30"  
30"Round x 30"H  
White/Black 36"  
36"Round x 30"H



**Blanco Café Table**  
White/Chrome 30"  
30"Round x 30"H  
White/Chrome 36"  
36"Round x 30"H

## CAFÉ TABLES



**Fuze Café Table**  
Zebrawood Laminate/Chrome  
36" Square x 30"H



**Blanco Square Café Table**  
White/Chrome Rectangle  
24" Square x 30"H



**Blanco Rectangle Café Table**  
White/Chrome Rectangle  
72"W x 24"D x 30"H



**Spectrum Café Table Red**  
Red/Chrome  
24" Square x 30"H



**Spectrum Café Table Blue**  
Blue/Chrome  
24" Square x 30"H



**Spectrum Café Table Purple**  
Purple/Chrome  
24" Square x 30"H



**Spectrum Café Table Green**  
Green/Chrome  
24" Square x 30"H



**Aspen Dining Table**  
White/Brushed Steel  
72"W x 30"D x 30"H



**Brio Dining Table**  
Reclaimed Grey Stone Finish/Brushed Bronze  
96"W x 48"D x 30"H



## OFFICE SEATING



**Tamiri High Back Chair**

Black Leather  
25"W x 27"D x 45"H



**Tamiri Mid Back Chair**

Black Leather  
25"W x 27"D x 39"H



**Tamiri Guest Chair**

Black Leather  
25"W x 27"D x 37"H



**Accord Chair**

■ Black  
□ White  
25"Square x 44"H



**Goal Task Chair**

Black  
25"W x 24"D x 39"H



**Goal Task Chair Armless**

Black  
21"W x 24"D x 39"H

## OFFICE SEATING



**Enterprise High Back Conference Chair**  
 Black Fabric  
 25"W x 27"D x 45"H



**Enterprise Mid Back Conference Chair**  
 Black Fabric  
 24"W x 26"D x 39"H



**Enterprise Guest Chair**  
 Black Fabric  
 25"W x 27"D x 37"H



**Goal Drafting Stool**  
 Black  
 25"W x 24"D x 48"H



**Goal Drafting Stool Armless**  
 Black  
 21"W x 24"D x 48"H

## CONFERENCE TABLES



**Conference Table Round**  
 ■ Black  
 ■ Mahogany  
 42"Round x 29"H



**Conference Table Rectangle**  
 ■ Black 6'  
 ■ Mahogany 6'  
 □ White 6'  
 ■ Black 8'  
 ■ Mahogany 8'  
 □ White 8'  
 72"W x 36"D x 30"H    96"W x 48"D x 30"H

## OFFICE FURNITURE



### Computer Kiosk

■ Black  
□ White  
24" Square x 42"H



### Black Credenza

Black  
60"W x 20"D x 29"H



### Black Double Pedestal Desk

Black  
60"W x 30"D x 29"H



### 5 Shelf Bookcase

■ Black  
■ Mahogany  
36"W x 12"D x 72"H



### Genoa Kneespace Credenza

Mahogany 2 Filing Cabinets/2-Drawers  
66"W x 20"D x 29"H



### Genoa Executive Desk

Mahogany Double Pedestal-Locking Drawers  
72"W x 36"D x 29"H



### Genoa Storage Credenza

Mahogany 2 Filing Cabinets  
2-Drawers-Inside Shelves  
66"W x 20"D x 29"H

## OFFICE FURNITURE



### **Vivid Café Table Square**

Clear Glass/Smoked Powder Coat Finish  
42"Square x 30"H



### **Vivid Café Table Rectangle**

Clear Glass/Smoked Powder Coat Finish  
60"W x 36"D x 30"H



### **Brooklyn Rectangle Dining Table**

Clear Glass/Chrome  
60"W x 36"D x 30"H



### **Brooklyn Round Dining Table**

Clear Glass/Chrome  
42"Round x 30"H



### **Aspen Dining Table**

White/Brushed Steel  
72"W x 30"D x 30"H



### **Brio Dining Table**

Reclaimed Grey Stone Finish/Brushed Bronze  
96"W x 48"D x 30"H

## METAL FILE & STORAGE CABINETS



### 2-Drawer File

Black Letter  
15"W x 25"D x 29"H  
Black Legal  
18"W x 25"D x 29"H



### 4-Drawer File

Black Letter  
15"W x 25"D x 52"H  
Black Legal  
18"W x 25"D x 52"H



### 2-Drawer Lateral File

Black (Pictured)  
36"W x 18"D x 27"H  
Black (Not Pictured)  
36"W x 20"D x 29"H



### 4-Drawer Lateral File

Black  
36"W x 18"D x 54"H



### Storage Cabinet

Black  
36"W x 18"D x 72"H



# PEDESTALS



## Display Pedestals 42"

- Black  
14"Square x 42"H
- Black  
24"Square x 42"H
- Black  
18"Square x 42"H
- White  
14"Square x 42"H



## Display Pedestals 36"

- Black  
14"Square x 36"H
- Black  
24"Square x 36"H
- White  
14"Square x 36"H
- White  
24"Square x 36"H



## Display Pedestals 30"

- Black  
14"Square x 30"H
- Black  
24"Square x 30"H
- Black  
18"Square x 30"H
- White  
14"Square x 30"H



## Locking Pedestal

- Black
  - White
- 24"Square x 42"H



## Fuze Pedestal

- Zebra wood Laminate/Chrome  
16"Square x 44"H



## London Pedestal

- Marble/Chrome  
16"Square x 44"H

## MISCELLANEOUS ITEMS



**Stanchion**  
Chrome  
41"H  
**Stanchion Rope**  
Red Velour  
6'L



**Nero Literature Rack**  
Black  
15"W x 12"D x 54"H



**Argento Literature Rack**  
Aluminum  
15"W x 12"D x 54"H



**Alto Literature Rack**  
Black/Metal  
11"W x 10"D x 57"H



**Compact Refrigerator**  
Black 4 Cu Ft  
21"W x 22"D x 32"H

## LIGHTING



### **Brushed Steel Lamps**

Table Lamp White/Steel  
26"H

Floor Lamp White/Steel  
66"H



### **Brushed Nickel Lamps**

Table Lamp White/Nickel  
29"H

Floor Lamp White/Nickel  
60"H



### **Rubbed Bronze Lamps**

Table Lamp White/Bronze  
28"H

Floor Lamp White/Bronze  
60"H



### **Neutrino Floor Lamp**

Steel  
67"H

# DESIGN YOUR BOOTH SPACE **YOUR WAY**



## **10x20 Booth Footprint**

Boca Chair - Charged • Brooklyn Round Cocktail Table • Phoebe Table - Lime Green  
Aspen Bar Table - Charged • Silk Back Stool - Green



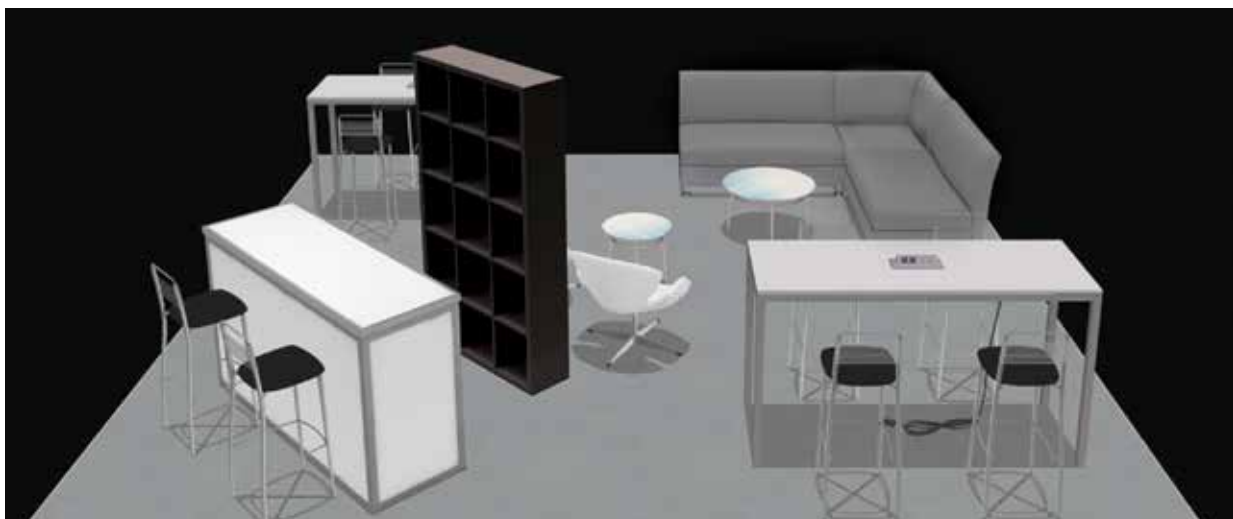
## **10x10 Booth Footprint**

Madison Chair • Madison Bench - Apricot  
Phoebe Table - Hazelnut • Blox Bar Back



## **10x10 Booth Footprint**

Patrice Tablet Chair - Charged • Brooklyn Round End Table  
Equino Stool - Black • Chardonnay Bar Table



## **20x20 Booth Footprint**

Grammercy Loveseats • Grammercy Corner • Brooklyn Round Cocktail Table • Monarch Chairs • Brooklyn Round End Table  
Piazza Bar Back - Espresso • Silk Back Stools - Black • Aspen Bar Tables - Charged • 6' VIP Bar



