



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

**DEADLINE DATE:  
JANUARY 27, 2023**

## HANGING OF CEILING SIGNS

VISTA Convention Services reserves the right to assemble, install, and dismantle "Hanging Signs", non-electrical with approved devices and type of cable to safely hang sign.

- \* All signs must be approved by Show Management and Vista Convention Services, prior to hanging.
- \* All sign orders must be received in Advance of Deadline Date. All orders received after the Deadline Date will be charged an additional 25%. Orders received at the Service Desk are subject to availability and a 50% surcharge.
- \* Complete plans must be provided & forwarded to VISTA together with the completed Sign Hanging Order Form.

### RATES FOR HANGING SIGNS:

If sign requires assembly, dismantle, installation of supporting devices or hoisting cable, work will be done on a Time and Material basis. Any materials used for the hanging of signs, will be invoiced accordingly.

There will be a minimum charge of 1 hr. per crew on Installation and 1 hr. minimum charge per crew on Dismantle.

#### HIGH LIFT AND CARPENTERS - Two (2) Man Crew Required

**Straight Time** \$540.00 per hr. - 2 man crew & lift.

8:00 AM - 4:30 PM Monday through Friday

#### Overtime

Before 8:00 AM and after 4:30 PM \$810.00 per hr. - 2 man crew & lift.

Monday thru Friday, and all hours on Saturday and Sunday and union holidays

Vista Supervision \_\_\_\_\_ Add 30%

Pick Points \_\_\_\_\_ \$183.75 each

	<u>Advance</u>	<u>Standard</u>
Truss-12" Box Silver _____	\$16.50 per ft. _____	\$21.50 per ft. _____
Truss-12" Corner Silver _____	\$99.00 each _____	\$128.75 each _____
1/2 Ton Chain Motor _____	\$468.50 each _____	\$609.00 each _____

### THE FOLLOWING INFORMATION MUST BE COMPLETED FOR THE ACCURATE HANGING OF SIGN:

DATE REQUIRED \_\_\_\_\_ TIME \_\_\_\_\_ ESTIMATED HOURS \_\_\_\_\_

TYPE OF SIGN:  Wood  Metal  Cloth Banner  Other \_\_\_\_\_

SIZE OF SIGN: Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_ Weight \_\_\_\_\_

SHAPE OF SIGN:  Square  Rectangle  Circle  Triangle  Other \_\_\_\_\_

NUMBER OF FEET FROM FLOOR TO TOP OF SIGN \_\_\_\_\_

NUMBER OF FEET IN FROM FRONT OF BOOTH \_\_\_\_\_

NUMBER OF FEET IN FROM LEFT EDGE OF SIGN \_\_\_\_\_

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

**Submit order with payment to: orders@vistacs.com before deadline date!**

ADVANCE WAREHOUSE HANGING SIGN ONLY

FROM: \_\_\_\_\_

TO: \_\_\_\_\_

(EXHIBITOR NAME)

(BOOTH #)

**WEST 2023  
VISTA CONVENTION SERVICES  
c/o YRC  
9525 PADGETT STREET  
SAN DIEGO, CA 92126**

ADVANCE WAREHOUSE HANGING SIGN ONLY

FROM: \_\_\_\_\_

TO: \_\_\_\_\_

(EXHIBITOR NAME)

(BOOTH #)

**WEST 2023  
VISTA CONVENTION SERVICES  
c/o YRC  
9525 PADGETT STREET  
SAN DIEGO, CA 92126**

**FOR HANGING SIGN ONLY  
LATE TO WAREHOUSE CHARGES APPLY AFTER FRIDAY, FEBRUARY 3, 2023**

ADVANCE WAREHOUSE HANGING SIGN ONLY

FROM: \_\_\_\_\_

TO: \_\_\_\_\_

(EXHIBITOR NAME)

(BOOTH #)

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VISTA CONVENTION SERVICES  
c/o YRC  
9525 PADGETT STREET  
SAN DIEGO, CA 92126**

ADVANCE WAREHOUSE HANGING SIGN ONLY

FROM: \_\_\_\_\_

TO: \_\_\_\_\_

(EXHIBITOR NAME)

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