

## **WELCOME**

Thank you for choosing to exhibit at the **WEST 2024.** This year's meeting will be held at the San Diego Convention Center in San Diego, California from February 13-15.

Vista Convention Services is the Official Service Contractor for WEST 2024. The online Exhibitor Resource Center contains order forms for ordering carpet, furniture, electricity, telecommunications, audio visual, etc. The Exhibitor Resource Center will also include shipping information to and from the meeting. We encourage you to read through the entire manual and be aware of the discount deadlines as this helps you to save money and for all vendors to better plan equipment needs and labor schedules – all resulting in a smooth operation and successful WEST 2024.

Please visiting WEST's website for additional information on the meeting schedule, travel information, and more.

If you have any questions, please feel free to contact us. We appreciate your support and look forward to a very successful meeting in San Diego!

Sincerely,

Brittany Spargo
Exhibit Operations Manager
571-279-0021

Brittany.spargo@spargoinc.com

Christina Morolla Exhibit Operations Coordinator 703-679-3909

Christina.morolla@spargoinc.com