



EXHIBIT SCHEDULE

Exhibit hours are tentative and subject to change. Should a change occur, all exhibitors will be notified in writing.

MOVE-IN

Saturday, February 29	8:00 AM – 4:30 PM
Sunday, March 1	8:00 AM – 4:30 PM

ALL EXHIBITS MUST BE SET BY 4:30 PM ON SUNDAY, MARCH 1. After this time, Show Management reserves the right to use any empty space in a way that will complement the overall appearance of the exhibition. If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Emily Amador at 571-418-5338 or Emily.Amador@spargoinc.com by 5:00 PM EST on Thursday, February 27.

SHOW HOURS

Monday, March 2	9:15 AM – 5:00 PM (Reception 3:45 PM – 5:00 PM)
Tuesday, March 3	9:15 AM – 4:45 PM

All exhibits must be staffed during show hours.

MOVE OUT

Tuesday, March 3	4:45 PM – 10:00 PM
Wednesday, March 4	8:00 AM – 12:00 PM

NOTE: With respect and safety to fellow exhibitors, no display may be dismantled or packing started before 4:45 PM on Tuesday, March 3. Please make travel plans accordingly.

Exhibitors are encouraged to schedule meetings in their booth during show hours. Please keep in mind **only those with an Exhibitor badge** will be allowed in the exhibit hall prior to hall opening each day or after hours. This rule is for the security of exhibitors' products and intellectual property. Please plan accordingly.

Exhibitor will be permitted to access their booths on 7:15 AM on Monday, March 2, and 8:00 AM on Tuesday, March 3. Access times are for exhibitors only.

Only official contractors, exhibitor appointed contractors and exhibiting company personnel are permitted on the show floor during move-in and move-out.